

Collective Agency 2019: Continuing Professional Development (CPD)

Continuing Professional Development (CPD) is an important aspect of the 2019 *Collective Agency* conference. It provides the opportunity to build your knowledge across a range of topics making a significant contribution to your CPD needs.

Informal CPD: All sessions provide informal CPD – your attendance counts as informal CPD.

Formal CPD: All sessions can provide formal CPD points – you need to submit a written report (You cannot claim both formal and informal points for the same session)

Formal CPD Assessment Requirements

Formal assessment will take the form of a written report about the session attended. This means that you can choose to undertake any session as formal CPD according to your own requirements and interests.

Format	Written report on the session attended.
Structure	You may use whatever structure you believe is appropriate. Your report should focus on what you learned from the presentation/discussion, rather than just being a repetition of the session content. The report should address the learning outcomes and how you might incorporate these learnings into your practice. A possible structure is suggested below.
Length	400 words (approximately)
Time	It is expected that the assessment will take 15-20 minutes to complete per session
Submission	You must submit your report to the Conference website to claim the session as formal CPD.
Deadline	Sunday 21 July 2019 - Reports must be submitted no later than this date. We advise you to submit your report within the week following the Conference so the content is fresh in your mind.
Assessment	The reports will be reviewed for length and appropriate content.
Records	A certificate of submission will be sent to you acknowledging receipt of your report and identifying the CPD points earned. Keep the certificate and a copy of your report for your personal CPD record.
Questions	Email us: cpd@architecture.com.au

Suggested Structure

The following structure may help to make the report a useful learning exercise for you and your potential readers. The questions are provided as prompts for reflection and discussion.

- What in the presentation challenged you to think about architecture and its practice differently?
- How did the session address the stated learning outcomes?

- What are some implications of these for the practice of architecture broadly?
- What other issues/ideas do the key points suggest for you?
- What did you learn from the presentation/discussion?
- What will you do differently in your own workplace or apply personally as a result?