



Australian  
Institute of  
Architects



## Staffing for the Australian Pavilion at the 14th Venice Architecture Biennale (2014)

The Venice Biennale International Architecture Exhibition is arguably the most important event on the International contemporary architecture calendar. Thousands of the world's most influential architects, designers, urban planners, developers and critics visit the Biennale, with considerable discussion and commentary in the architectural press and general media as a direct result. The Australian Institute of Architects is committed to a substantial Australian presence in 2014 and ongoing in 2016. The Australian exhibition will showcase Australian architecture to the international architecture and design community.

In 2012 more than 178,000 people visited the three month Biennale, an increase of 4.7% since 2010. The exhibition was designed to challenge traditionally held beliefs about what architecture can be, and celebrate new opportunities for architects working in non-traditional ways. Formations attracted over 70,000 visitors and major international design media were drawn to the Australian exhibit for its dynamic display and in-depth themes, achieving over 100 pieces of media coverage, including 60 international and 40 Australia media articles.

### PURPOSE OF THIS DOCUMENT

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This document has been designed to provide information to parties interested in volunteering their time to assist in Venice. Please be advised expressions of interest close at **5:00 pm (AEST) on Tuesday 31st January 2014**. The following pages outline the requirements of staffing, and background information on the Australian Pavilion and the 14th Venice Architecture Biennale (2014).

### STAFFING DETAILS

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The Institute is seeking expressions of interest from people wishing to volunteer their time by staffing the Australian Pavilion for some period of time between 24th May and 1st December 2014.

Ideally the Institute would like to split this large length of time into ten-day blocks, with a roster including two scheduled days off for volunteers. We are seeking two staff members per block.

### DUTIES & RESPONSIBILITIES

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- Responsible for the opening and closing of the Pavilion
- Greeting and overseeing visitors to the Pavilion
- Selling merchandise and catalogues
- Providing updates to Institute project management staff on a range of topics
- Staff are required to be on-time and present for all periods they have been contracted
- Staff are not permitted to leave the pavilion un-attended
- Staff are required to be polite, helpful and promote the Institute (and Australia) in a positive manner
- When applicable, assisting with the installation and de-installation of the exhibition



## COORDINATOR ROLES

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In addition to appointing volunteer staff to fulfill the above roles, the Institute appoints volunteer coordinators. This is a role of higher responsibility and a longer duration (approximately three – four weeks). This role includes managing other volunteers to ensure they adhere to work and accommodation guidelines, reporting to the Institute and the Australian Pavilion Manager on a regular basis, and making sure the Australian Pavilion is represented professionally.

Anyone considering the coordinator role will need to speak fluent Italian and should have ample credentials to satisfy the Institute of their ability to act as a Coordinator in Venice. The Coordinator role receives the same benefits as volunteer staff (identified below).

The online entry form has a box which one can tick, if they so wish to be considered for this role.

## BENEFITS

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The Institute will provide the following:

- Access to accommodation in Venice, through a pre-organised apartment (cost will be covered by the Institute). There may be an expectation that a bedroom will be shared (2 x single beds) by two volunteers. It is also worth noting that accommodation is only extended to those appointed volunteers and unfortunately not to friends or family of those volunteers.
- Per diem allowances paid for the duration of \$40 AUD per day.  
This will be deposited into a nominated Australian bank account.

The Institute has limited funding, and will not be in a position to offer flight reimbursement or other costs.



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## EXPRESSION OF INTEREST REQUIREMENTS

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Expressions of interest are sought from Institute members, non members, student architects, and design students. Please note Institute members will be given first preference to all positions.

Please complete the online form, found at  
<http://wp.architecture.com.au/entryforms/venice-volunteer/>

After successfully submitting your information via the online form, an acknowledgement email will be sent. If you do not receive an acknowledgement, it is possible your information was not successfully transmitted and we would ask that you contact the Institute (details below) should this be the case.

This online form asks you for the following information (please have these ready prior to starting your online application).

- Contact name, address, phone number and email address
- Full Curriculum Vitae (prefer the CV to include details of two referees but this is not mandatory) – maximum file size 4MB
- Availability
- Why you would like to be involved in this project (150 word limit)
- Why and how you are suited to the role (150 word limit)
- Any additional details that you think relevant, such as
  - › Can you speak Italian?
  - › If you do speak fluent Italian, do you wish to be considered for the Volunteer Coordinator Role?
  - › Institute Member number
  - › T-shirt size (these will be provided to wear whilst on-duty)

## SELECTION PROCESS

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All expressions of interest need to be received by **5:00 pm (AEST) on Tuesday 31st January 2014**. You will be notified if you have been successful by the end of February, if not sooner. Telephone interviews may be conducted.

## CONTACT

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Any enquiries regarding the submission of expressions of interest should be directed to:

**Melinda Gill**  
*Australian Institute of Architects*

PO Box 3373  
 Manuka ACT 2603

**Tel:** 02 6121 2000  
**Fax:** 02 6121 2001  
**Email:** [venicebiennale@architecture.com.au](mailto:venicebiennale@architecture.com.au)



## Background information on the Venice Architecture Biennale

### 13TH INTERNATIONAL ARCHITECTURE EXHIBITION

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<b>Curator:</b>	Rem Koolhaas
<b>Theme:</b>	'Fundamentals'
<b>Dates:</b>	<b>Vernissage*:</b> Thursday 5 June 2014 Friday 6 June 2014  <b>Open to Public:</b> 7 June 2014 – 23 November 2014  (closed Mondays)
<b>Location:</b>	Venice, Italy
<b>Venues:</b>	Arensale, Corderie, Giardini, Padiglione Italia
<b>Attendees:</b>	In 2012 more than 178,000 people visited the three month Biennale, an increase of 4.7% since 2010.
<b>Audience/visitors:</b>	The attendees at the Biennale are senior executives and lead designers from the world's top firms. They include decision makers from the leading corporate networks, highest profile design offices and emerging talents. The prestige of the event means that it attracts the leaders from the profession. The audience for the Biennale is the cream of international professionals.



## AUSTRALIAN ARCHITECTURE AND THE BIENNALE

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Australia's presence at this event is imperative in growing Australia's international reputation for quality architecture. Australia's recent architectural and design achievements are worth celebrating as significant contributions to our international stature and national pride. This, along with the fact that Australia is now recognised as one of the world's top eight countries for progressive architecture, provides a solid foundation for international recognition and trade opportunities.

Prior to the Institute's involvement in 2006, Australia's presence at the Venice Architecture Biennale had in the past been limited to individual organisations and lacked the crucial funding required to ensure the success of the event. The Institute is committed to Australia's involvement in this imperative event, forming a committee dedicated to oversee Australia's presence at the 2006, 2008, 2010, 2012, 2014 and 2016 Biennales.

The new Australian Pavilion in Venice is currently under construction, this means things are a little different in 2014, the exhibition will be purpose built outside. Appropriate clothing will be provided to accommodate for this.

## VENICE BIENNALE COMMITTEE

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On behalf of the Institute, the Venice Architecture Biennale Committee is responsible for the selection of the Creative Director/s and the ongoing overview of the development of the exhibition representing Australia in Venice.

Members of the 2013/2014 Venice Committee are:

Brian Zulaikha (Chair)  
Janet Homes à Court AC (Commissioner)  
Karl Fender  
Ross Clark  
Annabelle Pegrum AM  
Paul Berkemeier  
Rachel Neeson  
Shane Thompson

Mrs Janet Holmes à Court AC continues her role as the Australian Commissioner for the 2012 Venice Architecture Biennale.



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## CREATIVE DIRECTORS 2014

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**felix.** is a multi-disciplinary design company based in Perth, composed of Rene van Meeuwen, Matt Delroy-Carr, Craig McCormack and Romesh Goodnewardene. Each of the members currently teaches at the University of Western Australia as well as practising architecture. The team has authored many exhibitions, with the most recent an augmented exhibition for the Centenary of UWA. The members of **felix.** have also been involved with the Venice Biennale in previous years. Rene Van Meeuwen was involved with the exhibit Micro Macro City in 2006 while all team members had an involvement with the exhibit Formations – New Practices in Australian Architecture in 2012 submitting work for the Maribor 100 Year City project part of Tom Kovacs innovative approach to the exhibition.

The creative team is made up of 6 members:

Rene van Meeuwen

Sophie Giles

Matt Deloy-Carr

Winthrop Professor Simon Anderson

Professor Philip Goad

Craig McCormack

## MORE INFORMATION

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<http://wp.architecture.com.au/venicebiennale>

<http://www.labiennale.org/en/architecture>