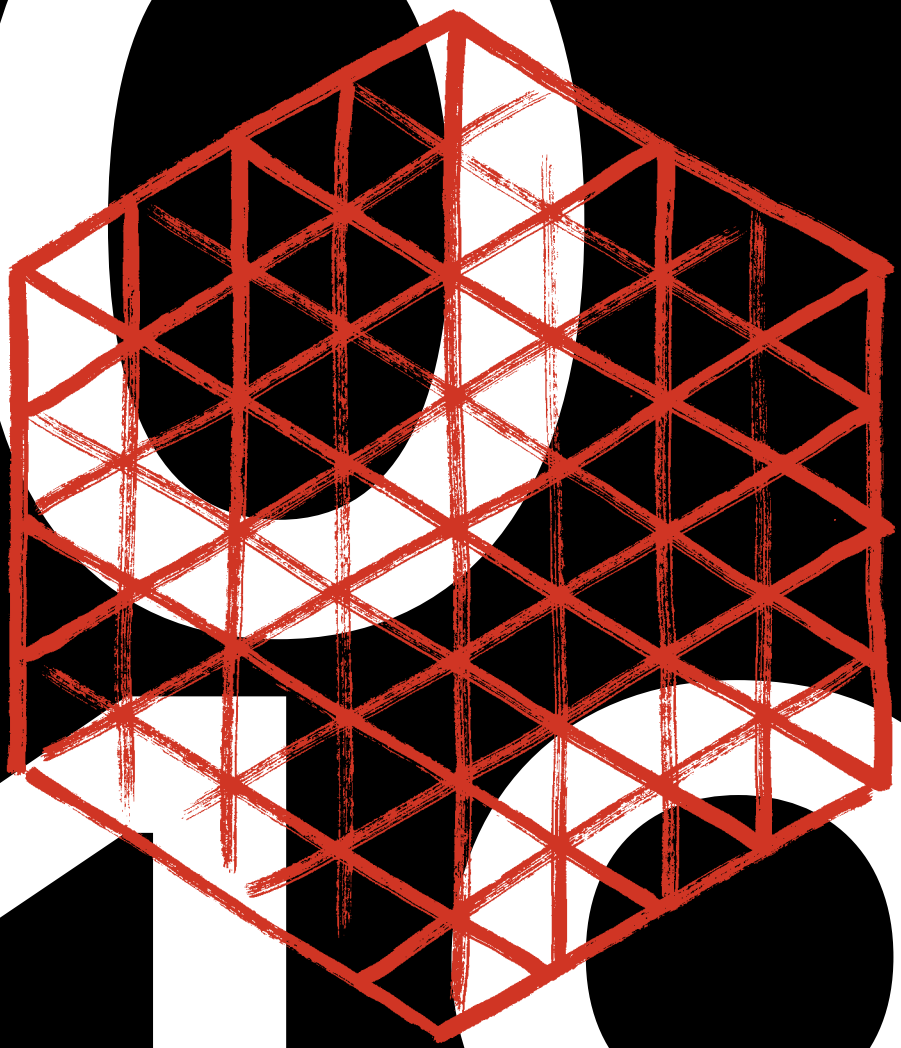
National Architecture Awards — 2019

Entry Handbook

National Architecture Awards



Australian Institute of Architects

CONTENTS

1.0 Overview 4

1.1 Core Evaluation Criteria 5

2.0 How to Enter 5

2.1 Entry Categories 5

2.2 The Entry Process 8

2.3 Key Dates 2019 9

3.0 Submissions 10

3.1 Digital Material: Images 10

3.2 Digital Material: Plans and Drawings 11

3.3 Digital Material: Statement of Significance (Heritage entries only) 11

3.4 Additional Material: Copyright Forms 12

3.5 Additional Material: Exhibition Material 12

3.6 Confidential Information 12

3.7 Entry Fees 12

3.8 Refunds & Additional Charges 12

4.0 Conditions of Entry 12

4.1 Copyright 13

4.2 Moral Rights 14

4.3 Pre-judging Public Listing of Project Attribution 15

4.4 Your Indemnity to the Australian Institute of Architects 15

5.0 Judging 16

5.1 Jury Composition 16

5.2 Types of Awards 16

5.3 Unsuccessful Entries 17

6.0 Media & Publicity 17

7.0 Chapter Specific Requirements: ACT Chapter 18

7.1 Key Dates 18

7.2 Additional Material 18

7.3 Awards in ACT 18

7.4 ACT Chapter Specific Awards and Prizes 19

7.5 ACT Chapter Judging Process 20

7.0 Chapter Specific Requirements: Newcastle & NSW Architecture awards 21
7.1 Key Dates 21
7.2 Additional Material 21
7.3 Awards in NSW 22
7.4 NSW Chapter Specific Awards and Prizes 23
7.5 Newcastle Specific Awards and Prizes 23
7.6 Newcastle Judging Process 23
7.7 NSW Chapter Judging Process 24
7.0 Chapter Specific Requirements: NT Chapter 26
7.1 Key Dates 26
7.2 Additional Material 26
7.3 Northern Territory Architecture Awards 26
7.4 Northern Territory Architecture Awards - Specific Awards and Prizes 27
7.5 Northern Territory Architecture Awards Jury 28
7.0 Chapter Specific Requirements: Queensland 29
7.1 Key Dates 29
7.2 Additional Material 29
7.3 Regional Level Awards 29
7.4 State Level Awards 30
7.5 Queensland Chapter Specific Awards and Prizes 31
7.6 Queensland Chapter Jury 31
7.0 Chapter Specific Requirements: SA Chapter 33
7.1 Key Dates: 33
7.2 Additional Material: 33
7.3 Awards in SA: 34
7.4 SA Chapter Specific Awards and Prizes 35
7.5 SA Chapter Judging Process 35
7.0 Chapter Specific Requirements: Tas Chapter 37
7.1 Key Dates: 37
7.2 Additional Material: 37
7.3 Awards in Tasmania: 38
7.4 Tasmanian Chapter Specific Awards and Prizes 39
7.5 Tasmanian Chapter Judging Process 39
7.0 Chapter Specific Requirements: Victoria 40
7.1 Key Dates: 40
7.2 Additional Material: 40

7.3 Awards in Victoria: 41
7.4 Victorian Chapter Specific Awards and Prizes 42
7.5 Victorian Chapter Jury 43
7.0 Chapter Specific Requirements: WA 44
7.1 Key Dates 44
7.2 Additional Material 44
7.3 Awards in WA 44
7.4 WA Chapter Specific Awards and Prizes 45
7.5 WA Chapter Jury 46
7.0 Chapter Specific Requirements: International Chapter 47
7.1 Key Dates 47
7.2 Additional Material 47
7.3 Awards in the International Chapter Architecture Awards 47
8.0 Frequently Asked Questions 49

1.0 OVERVIEW

Congratulations on your decision to submit an entry in the Australian Institute of Architects Architecture Awards Program.

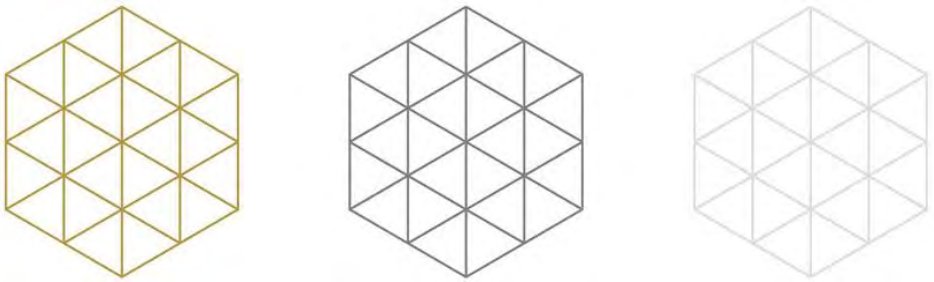
The Institute's Awards Program enables public and peer recognition of the innovative work of our members, and provides the Institute with a valuable mechanism to promote architects and architecture across Australia and internationally.

The National Architecture Awards is an integrated, hierarchical program resulting in annual awards at National, Chapter (state, territory or international) and, in some states, Regional levels. To enter the National Architecture Awards, Institute members are required to submit projects at the relevant Chapter or Regional level depending on the project's location.

Following review this document, entrants should also familiarise themselves with the *Awards, Prizes and Honours Policy*.

Awards in each category are based on a three-tier system, in decreasing order of merit. See *5.0 Judging* for further detail.

Named Award	Architecture Awards	Commendations
Only 1 Named Award is awarded per eligible category.		



Core Evaluation Criteria

1. **Conceptual framework**: Underlying principles, values, core ideas, and philosophy of the project.
2. **Public and Cultural Benefits**: The amenity of the project and its conceptual contribution to the public domain
3. **Relationship of Built Form to Context**: Concepts engaged with new and pre-existing conditions.
4. **Program Resolution**: Functional performance assessed against the brief.
5. **Integration of Allied Disciplines**: Contribution of others, including engineers, landscape architects, artists and other specialists to the outcome.
6. **Cost/Value Outcome**: The effectiveness of decisions related to financial issues.
7. **Sustainability**: The benefit to the environment through design.
8. **Response to Client and User needs**: Additional benefits interpreted from the brief, serving the client or users and the community.

2.0 HOW TO ENTER

To enter the National Architecture Awards, an entrant must be a registered architect and Institute member. To be eligible to enter, entrants must:

- be an architect registered in the State or Territory of the project, and
- be an Institute Member at the time of entry, and
- be a principal of the practice who owns, or is a formal licensee, of the copyright in the work being entered.

Where the entrant is a formal licensee (does not own the copyright), the entry must be accompanied by a written agreement from the copyright owner stating that the work may be entered for an award.

For the purposes of the Awards and wherever it is used in this Handbook, the "entrant" is the eligible Institute Member that is authorising the entry of the project into the Awards. During the entry process, Entrants are required to enter their Institute member number and will be the member responsible for authorising the entry and for all information and data that is submitted.

To be eligible, projects must have reached practical completion by 31 December in the year preceding the year of judging. Projects are to be entered in the Chapter or Region where they are located, not where the entrant or practice is located. Entrants who have carried out projects outside of Australia may enter those projects in the International category.

Refer *Awards, Prizes and Honours Policy 13.3.2* and *8.0 Frequently Asked Questions* for further information.

2.1 Entry Categories

Projects entered in the National Architecture Awards may be new, renovated or altered and extended structures.

On entry, members entering must either select the category most appropriate to their project, or enter in multiple categories. Mixed use projects will be considered under the category applicable to the predominant use of the project. Individual components of a mixed use project can be judged in the appropriate individual category and the submission should be tailored accordingly. A separate entry fee must be paid for each category entered – refer *3.7 Entry Fees.*

However, as per *Awards, Prizes and Honours Policy 13.3.1*, juries may choose to consider projects in categories other than the category the project was originally entered in. It is at the jury's discretion to consider a project in an alternative category provided it is eligible in the proposed category. There is no requirement for the entrant to be informed of such a re-allocation. The entrant may be contacted for further information if there is uncertainty about the eligibility of a project in a particular category.

2.1.1 Direct Entry National Categories

Some categories at Chapter level are split into subcategories. Please check your *Chapter Specific Requirements* for details. Award winners in Chapter subcategories progress to the National Awards in their parent category.

Direct Entry National Categories

Category 1	Public Architecture	Projects in this category must be predominantly of a public or institutional nature generally falling within BCA Class 9. However, this category does not include projects falling within the definition of Educational Architecture or any BCA Class 9b building used primarily for educational purposes.
Category 2	Educational Architecture	Projects in this category may be any preschool, primary, secondary or tertiary educational facility and/or joint research facilities in which an educational institution is a significant partner. Education projects may not be entered in the Public Architecture category.
Category 3	Residential Architecture – Houses (New)	Projects in this category must be residential in nature, generally falling within BCA Class 1a, and must be new builds. Projects with up to two self-contained dwellings may be entered in this category.
Category 4	Residential Architecture – Houses (Alterations and Additions)	Projects in this category must be residential in nature, generally falling within BCA Class 1a, and must include renovations or alterations or additions to an existing building, whether or not the building was residential in nature in the first instance. Projects with up to two self-contained dwellings may be entered in this category.
Category 5	Residential Architecture – Multiple Housing	Projects in this category must be residential in nature and comprise of or include two or more self-contained dwellings (whether or not the building includes uses for other purposes).
Category 6	Commercial Architecture	Projects in this category must be built primarily for commercial purposes, generally falling within BCA Classes 3b, 5, 6, 7 and 8.
Category 7	Heritage	This category is for any built conservation project or study developed in accordance with the *Australia ICOMOS Burra Charter*, or any adaptive reuse of a heritage structure.
Category 8	Interior Architecture	Projects in this category must be interior spaces and environments within a new building or the refurbishment of an existing building.
Category 9	Urban Design	Projects in this category may be single buildings, groups of buildings or non-building projects, studies or masterplans, which are of public, civic or urban design in nature. Awarded projects must have enhanced the quality of the built environment or public domain or contribute to the wellbeing of the broader community.
Category 10	Small Project Architecture	Projects in this category will be those considered to be "small" in terms of area or budget. Projects are recognised that have been constrained by space or cost restrictions, but have achieved a level of invention, creativity and craftsmanship despite these constraints. This category can accommodate projects, typically projects in the public realm, which may be over-looked against larger scale projects in other categories or may be transient or experimental in nature, such as exhibition design, set design, playgrounds, architectural sculptures or installations that may or may not be able to be visited by the Jury. Projects of all functional types may be considered. Exclusions: • Residential projects are not eligible for this category. • Projects concurrently entered into any other category are not eligible for this category.

Category 13	International Architecture	Any project located outside Australia will only be eligible for an award in this category. Entries in this category must first be considered for International Chapter Architecture Awards and Commendations by the International Chapter Jury.

		Please refer to the *International Chapter Specific Requirements* for more information.

2.1.2 Indirect Entry National Categories (Secondary Categories)

Members cannot enter these categories directly, although there will be the opportunity to provide further information for jurors in the online entry system.

Category 11	Sustainable Architecture	This category recognises projects which excel as architecture, and also display innovation and excellence in terms of environmental sustainability. Refer to *2.1.4 Sustainable Architecture Category* for more information.
Category A1	COLORBOND® Award for Steel Architecture	This category recognises buildings in which steel products play a significant role in the architectural solution and which exemplify innovation in the use of steel products. Use of BlueScope products, including COLORBOND®, is a criterion for selection or award. Jury consideration of entries in this category will include consultation with a nominated BlueScope representative at Chapter and National levels. This Award is not given at a Regional level. Engineering, infrastructure and other non-building projects are not eligible for this category.

2.1.3 Other National Categories

Category 12	Enduring Architecture	Buildings of outstanding merit that, considered in a contemporary context, remain important as high quality works of architecture. Members are not able to enter this category directly, and are considered by recommendation only to the relevant Jury at Chapter level. No more than one award is to be made annually at a National level or by any Chapter. No Named Awards or Commendations are given in this category. Refer to *2.1.5 Enduring Architecture Category* for more information.

Some Chapters also run Chapter Specific Prizes which align with National Award entries. Please refer to your *Chapter Specific Requirements* for further information and to see what other categories are available for entry. Chapter Specific Prizes do not progress to the National Awards.

2.1.4 Sustainable Architecture Category

Australian architects have in many cases been international leaders in designing responsive, responsible, and delightful works of architecture that 'do more with less'. The Sustainable Architecture category is intended to support, encourage and celebrate this significant contribution. Where many projects engage on a technical level in respect of the performance aspects of the building, measured through rating tools, the aim of the Sustainable Architecture category is to recognise the value of creative and intelligent thinking in achieving enduring and meaningful value through a holistic design response.

The category also aims to recognise integrated design thinking not only for individual works of architecture, but also in the broader ecological context. The entry requirements for this category are deliberately open-ended to allow the jury to recognise exemplary contributions to sustainable architecture.

Members who submit a sustainability statement in their award entry will be considered for this award. The jury considers entries in terms of the value that the project has generated in each of the environmental, social and economic domains, on the basis of descriptions submitted as part of the entry process. While no detailed performance data is required to be submitted; the jury may call for additional information from entrants. As the number of entries differ from Chapter to Chapter, the judging and shortlisting processes will also differ.

2.1.5 Enduring Architecture Category

Members are not able to enter this category directly. Projects considered in this category will be determined by the Chapter Committee and/or assembled jury tasked with judging this category. Members, non-members and non-architects are however

encouraged to put forward recommendations to Chapters for the Enduring Architecture Category. Recommendations can be emailed to the relevant Chapter Awards Manager by the entry closing date.

Although not essential, any additional information supplied upon recommendation will greatly assist the jury, such as the project name, practice name, address, relevant contacts, drawings and photographs.

The jury considers recommendations, previous award winners and the state's Register of Significant Twentieth Century Architecture to determine a shortlist of projects for consideration. The jury will incorporate any new recommendations on a master list that will be revisited annually.

Before projects are visited and/or awarded, the Institute must ensure that the current building owner has provided their written consent to be considered for this award. Once a winner has been determined, additional material related to the project is gathered for publication purposes.

2.2 The Entry Process

Please check your *Chapter Specific Requirements* as steps 2 to 4 differ between Chapters.

Step 1: Online entry

Step 2: Submission of additional material

Step 3: Presentation of entry to jury (not applicable in all Chapters)

Step 4: Site visits by jury

Step 5: Chapter Award presentations

Step 6: National Jury site visits

Step 7: National Awards presentation

2.3 Key Dates 2019

	Online Entries	Additional Material Deadline *no further changes accepted	Presentation to Juries	Awards Presentation
ACT	10 December 2018 – 1 March 2019	8 March 2019	14-15 March 2019	Saturday 15 June 2019
International	15 November 2018 – 15 March 2019	15 March 2019	n/a	TBC
NSW	4 December 2018 – 4 March 2019	4 March 2019	8 – 12 April 2019	Friday 5 July 2019
Newcastle	15 November 2018 – 5 February 2019	5 February 2019	n/a	Thursday 21 March 2019
NT	15 November – 15 March 2019	15 March 2019	8 – 12 April 2019	Saturday 1 June 2019
QLD	15 November 2018 – 31 January 2019	31 January 2019	Regional Judging: February – March State Jury Tour: April	Friday 14 June 2019
SA	3 December 2018 – 8 February 2019	1 March 2019	16 March	Saturday 29 June 2019
TAS	30 November 2018 – 1 March 2019	15 March 2019	23 March 2019	Saturday 6 July 2019
VIC	3 December 2018 – 13 February 2019	8 March 2019	15-16 March 2019	Friday 28 June 2019
WA	3 December 2018 – 15 February 2019	5 June 2019	9 March 2019	Friday 28 June 2019 or Friday 5 July 2019
National	n/a	n/a	Jury Tour: July/August 2019	Thurs 7 Nov 2019

3.0 SUBMISSIONS

Members must submit their entry via the Online Entry Form and can nominate another person to make the entry on their behalf or be the contact person for all enquiries related to the submission. However, the authorising Member (the Entrant) remains the person who is eligible to make and responsible for all information and data that is submitted.

Entrants are required to enter the member number of the endorsing Institute member during the entry process. Once you have entered the member details and selected the entry Chapter and category, the following details are required:

Project Attribution (Entry Name)	The project attribution is used by the Institute in **all publicity** which includes all media materials, printing of Award certificates, Chapter and National winner announcements and the Institute's websites, galleries and digital and printed communications. The Institute does not accept responsibility for incorrect spelling of or missing project attributions submitted by entrants. The project attribution must be agreed and consented to by all authors, including joint authors, before the entry is submitted. Only individuals, not your practice, can give the necessary consent in relation to their authorship of a work. *Refer 4.2 Moral Rights.* Please note some publications have their own Style Guide and project attributions may be amended accordingly.
Project Details	Address, cost, size, building contract, BCA class, client details
Project Team	Practice, construction and consultant teams, listed in order of involvement in the project
Project Descriptions	Project description responding to *Core Evaluation Criteria (page 1),* promotional summary and subcategory descriptions. In preparing pitches to external media outlets and the production of Awards collateral, the Institute's media team will refer to the promotional summary provided in your entry which may be edited or modified as required by the Institute to ensure clarity and consistency. These descriptions are integral to promoting projects and are therefore a good platform to outline key features of the project rather than company details. *Refer 4.0 Conditions of Entry, 4.1 Copyright and 4.2 Moral Rights.* Word limit: Project description (500 words) COLORBOND® Award for Steel Architecture Statement (150 words) Sustainability Statement (150 words) Media Summary (150 words)
Digital Material	Refer below (3.1, 3.2 & 3.3)
Additional Material	Refer below (3.4 & 3.5)

3.1 Digital Material: Images

Entrants are required to upload **10 high-resolution photographs** of the project that can be used by the Institute for promotional purposes. Please note that these images are used for judging purposes and may also be sent to the media. All entrant images will also be displayed in the Institute's online gallery after the National Awards are announced. Images may be used by the Institute on its websites and in digital and print communications in ways that promote architecture and the Australian architectural profession.

Entrants are required to select a 'hero' shot of the project which is the image that the Institute will favour over others in any promotional media. Please upload this photo as your first image (labelling it with number '00' at end of file name). If this image is deemed inappropriate the Institute will select an alternative image. At least one image should be in a landscape, 16:9 ratio format.

Before uploading, please label all images as such; EntryID_Project_Practice_Photographer_imagenumber.jpg
For example: 53-heritage_JonesResidence_ABCArch_XYZ Photographers_01.jpg

- Entry ID – This is assigned to your entry at the start of the submission process and contains a number and the category tag. It is listed to the left of your entry name under 'My entries' (in Award Force).
- If your Project or Practice names are particularly long, please abbreviate them to the most important/recognisable information and add 'etal' after this section in the file name. This will prevent the file name from becoming excessively long.

For example: 53-heritage_JonesResidence_ABCArchetal_XYZ Photographers_01.jpg

NB: It is imperative that your photographer is credited in your image file name, otherwise they may not be appropriately credited in promotional materials.

Image Requirements	Typical Projects	Heritage Projects	Interior Projects
File type: JPEG Image quality: Maximum quality setting Image size: Minimum size A4 Resolution: 300dpi Colour: RGB File size: Must not exceed 5MB per image Orientation: Landscape preferred Bleed: Full bleed Images are not to be digital renders, include white or black bars, annotations, text, be image montages (two images together) or collages (multiple images in one document).	2 x site context/setting 3 x different external elevations 3 x interior views 2 x building views	Photographs that show the building in its original state are required for the Heritage category. Entrants will also need to upload 2 'before' images in addition to the standard 10 'after' images.	1 x exterior/envelope 1 x entry 3 x wide interior views 3 x details

3.2 Digital Material: Plans and Drawings

Entrants are required to submit **between 1 and 6** high resolution drawings that represent your project. Drawings will be used to describe your project to juries and may also be used in publications such as Architecture Australia. If there are extenuating circumstances that require drawings not to be published, please check the 'not for publication' box when uploading and contact your local Chapter prior to submission.

Vector-based drawings, hand drawings/sketches and digital renders are acceptable. **At least one floor plan** must be submitted. Entrants are also encouraged to submit a site plan, elevation(s) and section(s) where applicable.

Plan Requirements:

- Minimum A4 size
- PDF format not exceeding 1MB, and submitted with one drawing per PDF file
- Legible for digital and print purposes, avoiding too many complex elements
- Show scale bar, scale and north point
- Vector-based PDF file black or grey lines to be greyscale, not as CMYK. Colour use for highlighted elements only
- Hand drawings and sketches minimum resolution 1200dpi
- Digital renders minimum 300dpi

Architecture Australia 2014 National Awards edition

3.3 Digital Material: Statement of Significance (Heritage entries only)

If entering the Heritage category a Statement of Significance is required. The Statement of Significance is the statement related to the heritage/cultural significance of the existing building usually associated with its heritage listing. Formal listings are to be uploaded in PDF format, while other descriptions may be entered into the corresponding text box.

If the building has no formal listing, you will need to outline the project's significance yourself. If you are preparing your own statement, the Institute's Register of Significant Buildings provides a guide for what should be included in a Statement of Significance - http://www.architecture.com.au/architecture/national/notable-buildings

3.4 Additional Material: Copyright Forms

It is the entrant's responsibility to ensure that **each** of the three Copyright Consent Forms are properly completed, signed and uploaded as part of their submission to the online entry system. At a minimum, every entry must be accompanied by a Form A from the owner and a Form B and C from the third-party photographer of the images submitted. Copyright Consent Forms can be found on the Award's *Important Documents* page. For information on when you need to use each of the Forms, refer to 0 and 0 below.

3.5 Additional Material: Exhibition Material

As part of the entry process, entrants may be required to submit additional material in the form of exhibition content, such as A1 or A2 display boards. Please refer to your *Chapter Specific Requirements* for information and submission deadlines. The National Jury do not access the Additional Material provided at Chapter/Regional level.

The Institute is not responsible for any damage that may be caused to your exhibition material while it is on display or during dismantling and transport.

3.6 Confidential Information

The entry form contains a section for basic project-related financial information. During the Awards process this information will be confidentially disclosed to relevant Jury members only.

At the conclusion of the Awards this information may be used by the Institute for its research and records. The Institute will make every effort to de-identify that data from a particular project.

3.7 Entry Fees

Region/Chapter	Standard Entry Fee ex GST	A+ Membership Entry Fee (10% discount) ex GST
NSW - Newcastle	$350	$315
ACT, NT, SA, TAS, VIC, WA	$700	$630
NSW *	$700	$630
QLD State	$700	$630

**Winners of Newcastle Awards will be required to pay an additional State entry fee to be considered for the NSW State Awards.*

There is no additional charge for progression to the National Architecture Awards. **Entry fees are exclusive of GST**.

Payments are to be made via the online entry system.

An entrant may submit multiple entries into the Australian Institute of Architects National Architecture Awards, provided that each is fully compliant with the entry requirements and the relevant fee is paid for each entry. A single project may be entered in multiple categories with a separate entry fee required for each category.

3.8 Refunds & Additional Charges

Entrants are not eligible for a refund if entries do not meet the requirements as outlined *4.0 Conditions of Entry* or if they are withdrawn after the closing date (please refer to the key dates and events page). Administration fees may apply on top of entry fees for changes to entries made after the closing date.

4.0 CONDITIONS OF ENTRY

By checking the box on the online entry form you indicate that you agree to the Awards Terms and Conditions of Entry which includes the policies and procedures in this Handbook. By submitting an entry to the Awards, you are effectively making a legal

promise to the Institute that you have met all your copyright obligations and you agree to protect the Institute against all claims and disputes by third parties that arise because of some issue with the copyright or moral rights associated with the project of materials.

The Institute **has the sole discretion** to refuse an entry or remove it from consideration for an award if the Institute is of the opinion that the entry:

A. Does not comply with the Terms and Conditions of Entry.
B. Is not consistent with the nature and spirit of the awards or is inappropriate, offensive, indecent, or illegal.
   (For example: an entry contains inappropriate or offensive words or images; an entry contains words or images that have potential for a claim of defamation; the project has generated publicity in the media for being inappropriate or offensive to the public or for casting architecture or the built environment in a negative light). OR
C. Breaches or infringes (is likely to breach or infringe), or there is an active dispute about, a third party's copyright or moral rights. Refer to 4.1, 4.2, 4.3 and 4.4.

4.1 Copyright

Copyright and moral rights are also relevant to the "Project Materials" you submit with your entry to the Awards and in turn, the way the Institute can legally use or display those Project Materials for the Awards and more broadly to promote architecture. Some of the Project Materials may have been created by another person (the 'author') or the copyright over them might be held by another person or company. For this reason, the Institute requires you to either own the copyright in the materials or to have obtained all the necessary permissions (a copyright licence) from the copyright owners to:

- submit the project for consideration and
- allow the Institute to use, reproduce or adapt the Project Materials as needed for the Awards and.
- allow the Institute to use, reproduce or adapt the Project Materials to promote architecture and the Australian architectural profession.

You must get permission from the owner and/or client to submit the project in the Awards. At the back of this handbook, we have included a template '**Form A: Owner/Client Consent** that you can send to the owner or client to give consent. Using this form will give you the first type of profession you need to enter the project. To make it easy for the owner/client, you might want to fill in all the entry details first. We recommend that you use Form A for all projects you enter into the Awards.

By entering the Awards you agree that the Institute is allowed to reproduce, exhibit, publish, and/or communicate the material and information you give about the Project and to adapt or use the Project Materials and any portion of it, or give permission to others to do so, in different ways or contexts as the Institute needs to for the purposes of the Awards and the promotion of architecture, as required. For the purpose of the Awards, 'Project Material' includes all words, images and other materials (including models, film and video) whether in digital, printed or 3D format, you submit online or give to the Institute in connection with your entry. The Institute requires that either:

- you personally, or your practice, own(s) all copyright in the project and the Project Materials, and you authorise the Institute to use them as needed for the Awards, including for publicity;
  OR
- you promise that you personally have, or your Practice has, the authority of each and every owner of the copyright in the project and the Project Materials to authorise and you do authorise the Institute to use them as needed for the Awards, including for publicity.

If you or your practice does not own all copyright in the Project Materials, use Form B (licence) along with Form C which lets you list the Project Materials you are being given permission to use.

If the Institute is put on notice of a dispute concerning copyright associated with any part of the Project Materials, then 4.0 iii above may apply.

It is the entrant's responsibility to ensure *Copyright Consent Forms A, B & C* are signed and submitted in Award Force before the applicable chapter entry closing date.

4.2 Moral Rights

Being the owner of copyright is not the same as the moral rights that the author(s) who created the design has.

Copyright is a legal right (like owning property) that can be created, bought, sold and transferred between individuals or companies—so the person who "holds" copyright might not be the original author(s) who created the work.

Moral Rights are individual rights that come into existence when an author creates a work. This includes architects and their design; or photographers and their images. A creative author can't transfer, sell or terminate their Moral Rights, but they can give permission to other people (like to an architecture practice employer) that they don't expect to be acknowledged as an author ("attribution") of that creative work or architectural design or photographic image.

Under the moral rights provisions of copyright law, entrants to the Awards must ensure that they, or the practice of which they are a principal, are authorised to attribute authorship of the project contained in their entry.

Attribution is a legal and moral obligation that every person in the world has to publicly and properly acknowledge the actual author (and all co-authors) of a creative work, like an architectural design.

All Project Materials submitted online, on disc or in hard copy must include a 'Project Attribution' (see **Form B** at the end of this handbook). This Project Attribution is a short form of attribution of the designer's moral rights that is comprised of the project name and the practice name, for example: *XYZ House, John Smith Architects* or where there are various contributors (co-authors) to the design, for example: *Falling Bridge, Archie Architecture with John Dutch Engineering*. The Project Attribution will be used by the Institute in all publicity which includes all media materials, printing of award certificates, State and National winner announcements and the Institute's website(s), and digital and print communications.

The Institute cannot accept responsibility for incorrect or incomplete project attributions submitted by entrants and relies on each entrant to submit this information correctly. The project attribution must be agreed and consented to by all authors, including joint authors, before the entry is submitted. Authors have the right to give their consent to not be specifically acknowledged as an author of work. This is known as: consent to non-attribution of moral rights, or a "waiver". Such consent must be in writing (or can be incorporated as a term of an employment contract). **Only individuals, not your practice nor a company, are "authors"** under the Moral Rights laws who can give the necessary consent/waiver to not be attributed as an author of a work.

A person or an entity (i.e. your practice) who has copyright, or a copyright licence, can pass on the moral rights consent of the individual authors if the author has already given a consent to that person or entity on the condition that it can be passed on to others who acquire the copyright or are given the right (a licence) to use the copyright.

In relation to the awards, the Institute fits in to the latter category because it is the recipient of your grant to the Institute of a licence. We will assume you have the authority to grant it and you promise this when you agree to the *Awards Terms and Conditions*. If the Institute is put on notice of a dispute concerning moral rights associated with any part of the Project Materials, then 4.0 iii above may apply.

For further information on moral rights and your entry refer to Acumen, the Institute's online database of architectural practice advisory material: acumen.architecture.com.au

OR

The Australian Copyright Council's publication, Architecture and Copyright – A Practical Guide by Helen Dakin. The Copyright Council can be contacted on (02) 9699 3247.

OR

The Australian Commercial and Media Photographers guide to Copyright, Commissioning & Publishing Architectural Photography can be downloaded from www.acmp.com.au or contacted on (02) 9025 3075.

How to get…	Use…	Who signs/gives it?	For example…?
Consent to enter the Awards	Form A	Owner/client	In all cases, you must get consent from the owner/client to submit an entry to the Awards. Also use Form A if the Owner owns the copyright to the project design.
Copyright permission for the Project Materials	Form B + C	Author or copyright holder	Every co-author or joint contributor to the design; the builder or consultant who contributes to the design; photographer of Project Materials being submitted to the project. If the Owner owns the copyright in the project design, use Form A.
Project Attribution	Form B	Author with moral rights in the design	Co-author or joint contributor to the design; builder, engineer, or other consultants who contribute to the design. Won't need this Form for any co-author or joint contributor who has waived their moral rights in the project design.

4.3 Pre-judging Public Listing of Project Attribution

Shortly after the online entry system has closed in each Chapter, all project attributions submitted for the 2018 Awards program will be uploaded to the Institute's website: http://www.architecture.com.au/events/national/awards. The publishing of project attributions provides entrants and any members of the public with an opportunity to check the attributions.

The Institute accepts comments from members of the Institute and the public regarding the project attributions for one month following release of the details. If any problems are identified an entry will be suspended. The entrant is required to resolve any issue before the relevant jury begins deliberation. No late attribution changes will be accepted and all details supplied in the entry at time of deadline will be used for all Awards related activity and promotion.

After notice is given to the entrant of the issue, and if it is not resolved satisfactorily, the Institute may withdraw acceptance of the entry in accordance with 4.0 iii above and will notify the entrant if this is the case.

4.4 Your Indemnity to the Australian Institute of Architects

Copyright, moral rights and confidentiality obligations create rights which may be legally pursued by you, the owner or other third parties.

You, as the entrant, are responsible for ensuring copyright, moral rights and confidentiality requirements are met before submitting your entry.

The Institute relies on you to have taken all the necessary steps to 'put your house in order' in relation to these issues before you submit your entry.

As a condition of entry, each entrant gives the Institute a legally enforceable promise to reimburse any direct and indirect costs in relation to a claim against the Institute concerning the entry. This includes, but is not limited to breaches of copyright and moral rights, as a result of the Institute using the information and Project Materials contained in your entry for the purposes intended, where the Institute had no notice that there was an issue.

The amount you must pay includes any damages the Institute pays and the Institute's actual legal costs. The indemnity is contained within the entry form and becomes operative when you check the box signifying your acceptance of the *Terms and Conditions*.

Because the legal requirements of copyright and moral rights are so critical, the Institute reserves the right to remove the entry from consideration if inconsistency in the entry form, or information received, puts the integrity of the entry, or indemnity, in doubt. However, the Institute will not do so without seeking clarification from you as the entrant, and allowing reasonable attempts to rectify any defect or discrepancy the Institute is concerned about.

5.0 JUDGING

The judging process adopted by Chapter and Regional Juries will reflect the process required of the National Jury as per *Awards, Prizes and Honours Policy 13.3.3* except that the shortlisting of entries is not mandatory, and all entrants in a category may be required to present or submit to interview, and all entries in a category may be visited. In some Chapters there are different juries responsible for different categories. Please refer to your *Chapter Specific Requirements* for more information.

5.1 Jury Composition

The National Jury will comprise:

- The Immediate Past President (at the time of final judging) (Chair);
- A senior respected and awarded architect;
- A senior respected and distinguished architect;
- A younger emerging architect; and
- An architectural commentator or academic

Composition of the Chapter and Regional Juries should reflect the range of backgrounds required of the National Jury.

5.2 Types of Awards

Named Award

The first and highest award in each category is the 'Named Award'. The award is given to the work judged to be the most significant for the advancement of architecture in each category. The award carries the name of a respected person and represents the pinnacle of projects in each category. **There is only one winner of the Named Award in each category in any year.**

If there is one or more award conferred in any given category, a Named Award must be conferred. Commendations can be solely conferred in a given category without requiring a Named Award being conferred. If the Jury do not find any projects worthy of awards in a category, they are not required to confer any Awards or Commendations, regardless of the number of entries received. Projects awarded a Named Award are not eligible for any future Awards Program.

Architecture Awards

This is a work of excellence demonstrating consummate architectural skill that contributes to the advancement of architecture. Projects awarded an Architecture Award are the best projects in each category that have not won the Named Award. More than one Architecture Award may be given in a category, and an Architecture Award may be given regardless of the number of eligible entries received in a category.

Projects awarded an Architecture Award at National level are not eligible for any future Awards Program, except where nominated for Category 12: Enduring Architecture Award.

Commendations

This is for projects of special merit, demonstrating significant architectural skill that have not won a Named or Architecture Award. More than one Commendation may be given in a category. A Commendation may be given regardless of the number of eligible entries.

Projects given a Commendation or no award by a Chapter or Region may resubmit in one future Awards Program.

Please note that all projects awarded Named Awards and Architecture Awards by Chapters progress to be considered by the National Jury and are considered equally at a National level. The National Jury is however unable to visit all eligible projects even if they received a Named Award at Chapter level.

The National Jury determines its shortlist of projects to be visited based solely on the entry material supplied via the online entry system. Entrants do not have an opportunity to present to the National Jury prior to the shortlist being determined so it is important that the online submission covers all of the relevant material for judging purposes. It is essential that your entry

recognises that judging will be based on the *Core Evaluation Criteria* and that these are addressed within the Project Description text provided as part of your entry.

5.3 Unsuccessful Entries

Because only projects receiving Named Awards and Architecture Awards are eligible to be considered for a National Award in the same year, projects awarded a Commendation or no award by a Chapter or Region may resubmit in one future Awards Program.

However, projects that received a Named Award or Award in Category 11: Sustainable Architecture at any level (National/Chapter/Region), but received no Named Award or Award in any other category at any level, may be resubmitted in categories other than Category 11: Sustainable Architecture at any level (National/Chapter/Region).

Even so, entries may be judged at the National Awards level only once.

6.0 MEDIA & PUBLICITY

The National Architecture Awards showcase projects recently completed by Institute members both in Australia and overseas and provide an excellent opportunity to promote the industry to the broader community. The Institute actively seeks to promote the Awards program and individual project entries to media outlets for the purpose of increasing the awareness and understanding of the architecture profession as well as advocating for good design and the use of architectural services in future projects of all types and scales.

By entering the Awards program you are agreeing to partake in this opportunity to raise not only the profile of the profession but also of your own practice through local, national, online and social media avenues. As part of the Institute's work in promoting the Awards the media team produces media releases to be sent to media outlets including print, online, TV and radio. We also liaise closely with media and respond to requests from journalists to provide specific information about entered projects and will pitch individual projects with unique stories to relevant media.

The Institute will provide images to the media for use in the promotion of the National Awards Program, highlighting the need for correct use of attributions, along with promotional summaries and subcategory descriptions. The Institute **will not** divulge confidential details regarding the project including addresses, client details or costs to media with the exception of our Media Partners, Architecture Australia and The Australian's WISH magazine solely for the purposes of preparing their coverage of the Awards (confidential information will not be published), Images are not provided to the media for use in any context other than the promotion of the Awards unless you have given us permission to do so.

Images may be used by the Institute in collateral and activities for the purpose of promoting the awards program, and architecture and the Australian architectural profession.

In addition to your Promotional Summary, having the following additional information and resources will assist the media team to promote your project and may increase your chance of media/social coverage:

- Video footage of your project that can be used for television purposes. As this is an expensive endeavour the Institute does not recommend commissioning video coverage solely for the Awards program (which may never be used).
- Approval by the clients for TV camera crews to film the project and possibly interview the client.
- Social Media account details including Twitter, Instagram and Facebook names so we can follow you and tag you in posts.

National Award entries provide a great catalogue of current architecture that showcases trends and exceptional projects. Media outlets often find this gallery of projects a very useful tool in preparing and guiding their architecture coverage throughout the year.

If a media outlet is interested in a project for a non-Awards related article or feature, the Institute ensures that permission is received from the entrant before proceeding. These opportunities may include print features of residential projects in the weekend papers and trend-based stories.

If you have any concerns regarding media and publicity please contact:

Alexandra Cato

National Marketing & Communications Manager
alexandra.cato@architecture.com.au

7.0 CHAPTER SPECIFIC REQUIREMENTS: ACT CHAPTER

7.1 Key Dates

Online entries open	10 December 2018
Online entries close	1 March 2019
Submission of additional material	8 March 2019
Presentation to Juries	14-15 March 2019
Jury site visits	27-29 March 2019
Awards Presentation event	Saturday 15 June 2019

7.2 Additional Material

Following completion of your online entry, please submit the following to the ACT Chapter by **Friday 8 March 2019**.

A1 Display Board COMPULSORY	Entrants must provide one A1 display board mounted on 5mm foam core without Perspex or glass and not framed in any way. Boards are to be **portrait format only**. Your display board should strongly represent the project and will form part of any Chapter exhibition for public viewing. It is recommended that boards include: • Project name, location, architect/practice, builder and consultants • Photographs, drawings, plans and text sufficient to describe the project • Allocated entry number (clearly marked on the back of the board) Remember, the main purpose of the board is to explain your project. Make it simple and understandable for non-architects. Do not use any raised photographs or 3-dimensional effects on the board, it must be flat. Failure to comply with Chapter specific requirements may result in your presentation board not being hung at any exhibition. Your A1 boards will be held by the ACT Chapter for 12 months for exhibitions throughout the year.
Jury Presentation Files COMPULSORY	Presentations to be sent through to the ACT Chapter via email or Dropbox. Please note that you will be allocated 10 minutes to present to the Jury including question time.
Consent Forms	It is the entrant's responsibility to ensure that **all three** Copyright Consent Forms are signed and uploaded as part of their submission to the online entry system. These forms are available on the Awards' Important Documents Page.

7.3 Awards in ACT

National Awards Category	State Sub category	Chapter Named Award	Chapter Architecture Award	Chapter Commendation
Public Architecture	N/A	The Romaldo Giurgola Award for Public Architecture	Award for Public Architecture (ACT)	Commendation for Public Architecture (ACT)
Educational Architecture	N/A	The Enrico Taglietti Award for Educational Architecture	Award for Educational Architecture (ACT)	Commendation for Educational Architecture (ACT)
Residential Architecture – Houses (New)	N/A	The Malcolm Moir and Heather Sutherland Award for Residential Architecture – Houses (New)	Award for Residential Architecture – Houses (New) (ACT)	Commendation for Residential Architecture – Houses (New) (ACT)

Residential Architecture – Houses (Alterations and Additions)	N/A	The Gene Willsford Award for Residential Architecture – Houses (Alterations and Additions)	Award for Residential Architecture – Houses (Alterations and Additions) (ACT)	Commendation for Residential Architecture – Houses (Alterations and Additions) (ACT)
Residential Architecture - Multiple Housing	N/A	The Sydney Ancher Award for Residential Architecture - Multiple Housing	Award Residential Architecture - Multiple Housing (ACT)	Commendation for Residential Architecture - Multiple Housing (ACT)
Commercial Architecture	N/A	The John Andrews Award for Commercial Architecture	Award for Commercial Architecture (ACT)	Commendation for Commercial Architecture (ACT)
Heritage	N/A	The J S Murdoch Award for Heritage	Award for Heritage (ACT)	Commendation for Heritage (ACT)
Interior Architecture	N/A	The W. Hayward Morris Award for Interior Architecture	Award for Interior Architecture (ACT)	Commendation for Interior Architecture (ACT)
Urban Design	N/A	The Sir John Overall Award for Urban Design	Award for Urban Design (ACT)	Commendation for Urban Design (ACT)
Small Project Architecture	N/A	The Cynthia Breheny Award for Small Project Architecture	Award for Small Project Architecture (ACT)	Commendation for Small Project Architecture (ACT)
Sustainable Architecture*	N/A	The Derek Wrigley Award for Sustainable Architecture	Award for Sustainable Architecture (ACT)	Commendation for Sustainable Architecture (ACT)
COLORBOND Award for Steel Architecture*	N/A	N/A	COLORBOND® Award for Steel Architecture (ACT)	COLORBOND® Award for Steel Architecture - Commendation (ACT)
Enduring Architecture**	N/A		The Roy Grounds Award for Enduring Architecture	N/A

*Awards are conferred after considering all entries across all categories

**Members are not able to enter this category directly, however members are encouraged to put forward recommendations to the ACT jury by emailing act@architecture.com.au by 9 March 2018. See *2.1.5 Enduring Architecture Category* for more information.

7.4 ACT Chapter Specific Awards and Prizes

The following do not progress to the National Architecture Awards (except the Canberra Medallion as noted in the description)

Award/Prize	Description	Entry instructions and fee
Canberra Medallion	A Canberra Medallion may be awarded, at the jury's discretion, to any project of exemplary standard. The Canberra Medallion is the highest honour given at the ACT Architecture Awards each year. This honour is given to a project entered in the main Awards program. The project must also win an Award in one of the Award categories to go through to the National Awards in that category. The Canberra Medallion should only be awarded if there is a project the jury considers worthy. It does not have to be awarded if there are no projects that meet the standard. The architect is awarded a bronze medallion with the project name and architect engraved on the front side.	**Fee: N/A** **Entry:** All projects entered online through Awards online entry system will be considered.
The Robert Foster Award for Light in Architecture	This prize recognises excellence in the use of light, whether artificial, natural or a combination of both, and the consideration of light as a part of the whole project. All projects entered in the main Awards program will be considered for this prize by the jury.	**Fee: N/A** **Entry:** All projects entered online through Award Force will be considered.

The Pamille Berg Award for Art in Architecture	This award aims to promote the inclusion of artwork within architectural projects, as an integrated and symbolic part of architectural expression and communication. All projects entered in the main Awards program will be considered for this award at the jury's discretion. Alternatively, entrants can nominate a particular project to be considered or enter independently of the main awards scheme.	**Fee: N/A** **Entry:** All projects entered online through Award Force will be considered.

7.5 ACT Chapter Judging Process

The ACT Chapter appoints a jury for the main Awards program with a common Chair, Interstate Juror and Lay juror who undertake to visit every project. The Jury must be endorsed by the Chapter Council.

The ACT Chapter jury process is as follows:

1. The Awards jurors are appointed to review all entries in their award categories.
2. All entrants are required to present their project to the Awards jury.
3. It is expected that the majority of jury members will visit each project. Metropolitan projects must be visited by all jurors, with all, or a smaller number of jurors visiting regional projects.
4. The relevant jury will determine the awarded projects from the list of projects submitted.
5. The 2018 Awards schedule and the announcement of the jury members will be communicated via the ACT Chapter website.

For more information on the ACT Chapter Awards Program please contact:

ACT Chapter
2a Mugga Way Red Hill ACT 2603
T: 02 6208 2100
E: act@architecture.com.au

7.0 CHAPTER SPECIFIC REQUIREMENTS: NEWCASTLE & NSW ARCHITECTURE AWARDS

7.1 Key Dates

	Newcastle Division	NSW
Online entries open	15 November 2018	4 December 2018
Online entries close	5 February 2019	4 March 2019
Submission of additional material (see below)*	5 February 2019	4 March 2019
Presentation to Juries	N/A	8 – 12 April 2019
Jury Visits	20 – 22 February 2019	6 – 10 May 2019
Awards Presentation	Thursday 21 March 2019	Friday 5 July 2019

7.2 Additional Material

In addition to the completion of your online entry, please submit the relevant additional materials.

MATERIAL	NSW AWARDS	NEWCASTLE AWARDS
1. A2 DISPLAY BOARDS Display boards are for exhibiting purposes and MUST: - include **one single portrait image** only, either a high-resolution hero or detail photograph with no border; - display only the **project name, architect/practice, photographer credit** clearly on the front of the panel and supplied for print in A2 portrait format; - be ordered and paid directly via BIG IMAGE (www.bigimage.com.au/), clearly indicating the entry number, entry name and category. Boards will be delivered directly by BIG IMAGE to the Institute's NSW Chapter; *(NB. we have negotiated a competitive print rate for members for the purposes of the NSW and Newcastle Architecture Awards programs)*; - be provided for each entry submitted (even if a single project is submitted over multiple categories). - Once the awards are finalised, a collection date for all boards will be communicated to all entrants, uncollected boards will be recycled.	**COMPULSORY** Due by Monday **4 March 2019**	**COMPULSORY** Due by Tuesday **5 February 2019**
2. JURY PRESENTATIONS Entrants will be required to present to juries on a nominated date. The format of the presentation MUST be: - 5 minutes for *Residential Architecture – Houses* category only; - 10 minutes for all other categories; - saved with the **project name and entry number specified in the filename**; - submitted in either PDF or PowerPoint format - up to 300dpi standard resolution and saved in a **manageable size**; - limited video content is permitted, but entrants are encouraged to use the presentation to maximise face to face time with the Jury; - **provided on a USB labelled or via electronic file transfer** with: entry no, entered category (or categories), practice name and project name; Further information regarding how to provide the presentations will be circulated to entrants closer to the date.	**COMPULSORY** **8 - 12 April 2019** **Dates and format TBA**	IF REQUIRED Required only for award winning projects that choose to progress to the NSW Awards (see par. 7.6).
3. CONSENT FORMS	**COMPULSORY**	**COMPULSORY**

It is the entrant's responsibility to ensure that all Copyright Consent Forms are signed and uploaded as part of their submission to the online entry system. These forms are available on the Awards' Important Documents Page.		

All online entry content must be submitted by **Tuesday 5 February 2019** for **Newcastle entries** and **Monday 4 March** for **NSW entries**. No extensions will be provided. If your entry content is not ready by the closing date, you will be asked to submit in the following year's Awards program.

Please note that your online entry should include:

- A square format hero image (1080X1080 pixel, 72 dpi) for social media purposes (Instagram).

NSW Entrants, or a nominated representative must be available to present the project to jury from the **8 to 12 of April 2019**. Details regarding when your presentation is scheduled will be circulated by Mid-March.

All NSW projects must be available for **site visits** during a 5 day period from **6 - 10 May** (exceptions apply only to those of a transient nature in the *Small Project Architecture* category). Entrants must ensure that the project will be available for inspection during this time frame prior to entering the Awards. It is the responsibility of entrants to arrange for the site visit, in coordination with the NSW Awards and Prizes Officer.

Shortlists will be announced at the beginning of May. All shortlisted projects will receive a visit.

7.3 Awards in NSW

National Awards Category	State Sub category	Chapter Named Award	Chapter Architecture Award	Chapter Commendation
Public Architecture	N/A	The Sulman Medal for Public Architecture	Award for Public Architecture (NSW)	Commendation for Public Architecture (NSW)
Educational Architecture	N/A	The William E Kemp Award for Educational Architecture	Award for Educational Architecture (NSW)	Commendation for Educational Architecture (NSW)
Residential Architecture – Houses (New)	N/A	The Wilkinson Award for Residential Architecture - Houses (New)	Award for Residential Architecture - Houses (New) (NSW)	Commendation for Residential Architecture - Houses (New) (NSW)
Residential Architecture – Houses (Alterations and Additions)	N/A	The Hugh and Eva Buhrich Award for Residential Architecture – Houses (Alterations and Additions) (NSW)	Award for Residential Architecture - Houses (Alterations and Additions) (NSW)	Commendation for Residential Architecture - Houses (Alterations and Additions (NSW)
Residential Architecture - Multiple Housing	N/A	The Aaron Bolot Award for Residential Architecture - Multiple Housing	Award Residential Architecture - Multiple Housing (NSW)	Commendation for Residential Architecture - Multiple Housing (NSW)
Commercial Architecture	N/A	The Sir Arthur G Stephenson Award for Commercial Architecture	Award for Commercial Architecture (NSW)	Commendation for Commercial Architecture (NSW)
Heritage	Creative Adaptation	The Greenway Award for Heritage	Award for Heritage - Creative Adaptation (NSW)	Commendation for Heritage - Creative Adaptation (NSW)
	Conservation		Award for Heritage - Conservation (NSW)	Commendation for Heritage - Conservation (NSW)
Interior Architecture	N/A	The John Verge Award for Interior Architecture	Award for Interior Architecture (NSW)	Commendation for Interior Architecture (NSW)
Urban Design	N/A	The Lloyd Rees Award for Urban Design	Award for Urban Design (NSW)	Commendation for Urban Design (NSW)

Small Project Architecture	N/A	The Robert Woodward Award for Small Project Architecture	Award for Small Project Architecture (NSW)	Commendation for Small Project Architecture (NSW)
Sustainable Architecture*	N/A	The Milo Dunphy Award for Sustainable Architecture	Award for Sustainable Architecture (NSW)	Commendation for Sustainable Architecture (NSW)
COLORBOND® Award for Steel Architecture*	N/A	N/A	COLORBOND® Award for Steel Architecture (NSW)	COLORBOND® Award for Steel Architecture - Commendation (NSW)
Enduring Architecture**	N/A	N/A	Award for Enduring Architecture (NSW)	N/A

*Awards are conferred after considering all entries across all categories

**Members are not able to enter this category directly. See *2.1.5 Enduring Architecture Category* for more information.

7.4 NSW Chapter Specific Awards and Prizes

The following are awarded at a state level but do not progress to the National Architecture Awards.

Award/Prize	Description	Entry instructions and fee
NSW Architecture Medallion	**The highest honour awarded by the NSW Chapter. Selected by the Jury Chairs from the field of Named Award winners.**	**N/A**
Blacket Prize	**Established 1984** Awarded to a project situated in country New South Wales that promotes design excellence in a regional context. This Prize was named for the 19th century architect Edmund Blacket whose picturesque Gothic Revival style churches can still be found in many country towns.	**Fee:** included in entry fee Selected by awards jury from relevant entries.
Premier's Prize	**Established 1997** This prize is awarded by the NSW Premier from a shortlist of projects selected by the NSW Government Architect which are of benefit to the people of NSW - whether they be educational, cultural, transport or accommodation facilities.	**Fee:** included in entry fee Selected by the NSW Premier from a shortlist of relevant entries prepared by the NSW Government Architect.
Lord Mayor's Prize	**Established 2013** The City of Sydney Lord Mayor's Prize was established to recognise a project that improves the quality of the public domain through architectural or urban design excellence and may be for, or include, public art.	**Fee:** included in entry fee Selected by the City of Sydney Lord Mayor from a shortlist of relevant entries.

7.5 Newcastle Specific Awards and Prizes

The following are awarded at a regional level but do not progress to the NSW Architecture Awards.

Award/Prize	Description	Entry instructions and fee
Newcastle Architecture Medallion	Best overall contribution to architecture in Newcastle. No fees apply for this award and all entries will be considered by the jury.	**Fee:** included in entry fee Selected by awards jury from eligible entries

7.6 Newcastle Judging Process

The Newcastle Architecture Awards have a single jury responsible for reviewing entries across multiple categories.

Selection process:

1. Jury members are selected by the Newcastle Division committee following a call for EOI's from the membership. The jury composition will in all other respects reflect the NSW Architecture Awards juries.

2. A single jury reviews all online entries across all categories.
3. All entered projects are to be visited.
   - Jury members spend 20 minutes at each location and must be able to access all areas of the project as necessary for the judging process.
   - Jury visits occur across two to three days depending on the number of entries in all categories.
   - The jury visit timetable is pre-determined and entrants are notified of a date and time for assessment. Entrants need to make themselves available at the allocated time, and arrange for the site visit in coordination with the NSW Awards & Prizes Officer.
4. After site visits are completed, the jury recommends projects for awards.

Those projects that win an Award in the Newcastle Architecture Awards are eligible to be considered in the NSW Architecture Awards. Eligible projects may progress to this program only if the entrant pays, on invoice, the difference in entry fees. Successful entrants will be contacted after award announcements to confirm they wish to progress.

7.7 NSW Chapter Judging Process

The NSW Chapter has multiple juries, each responsible for one or more categories. All juries include a Jury Chair and are overseen by an overarching Chair of Juries.

Jury 1	Public Architecture Educational Architecture
Jury 2	Residential Architecture – Houses (New) Residential Architecture – Houses (Alterations and Additions)
Jury 3	Residential Architecture – Multiple Housing Urban Design
Jury 4	Commercial Architecture Interior Architecture
Jury 5	Heritage Small Project Architecture
Jury 6	Sustainable Architecture
Jury 7	Enduring Architecture
Jury 8*	COLORBOND® Award for Steel Architecture

**comprising Chairs from each jury and an expert or sponsor rep*

- All Jurors are selected by the NSW Awards & Honours Committee who prepares a recommendation of appointments for the NSW Chapter Council after a call for EOI's from the membership. Applicants' submissions are considered for a period of five years before they are required to re submit. Jurors are for secondary categories such as Sustainable Architecture and COLORBOND® Award for Steel Architecture are appointed by the NSW Chapter Council.
- Each jury consists of 3 or 4 jurors and is to reflect the National jury in respect of age, gender and experience. Where the jury consists of four members, the fourth is intended to be a lay member, media representative or suitable expert.
- The composition of the NSW Architecture Awards juries will be announced to the membership prior to the online close of entries date.

Awards selection process:

1. The relevant jury reviews all entries in their category.
2. All entries are required to present their project in a public forum – Presentation to Juries. Entrants may be required to prepare also a separate presentation and present their project to the Sustainable Architecture Jury.
3. After presentations have occurred, the relevant jury selects the projects that they wish to visit.
   - Selected projects are visited for 20 minutes only.
   - The site visits are coordinated by the NSW Awards & Prizes Officer but arranged by the architect with their client.
   - The architect and/or client are required to be on site.
   - If the project is located in regional NSW a majority of jurors will attend the site visit.
4. Each relevant jury determines a shortlist which will be announced before visits (projects may be also visited more than once). Following further deliberation the jury recommends projects for awards from the shortlist, and prepares the relevant citations.

There is a separate Country Division Awards Program, please visit* http://wp.architecture.com.au/nswawards/country-division-architecture-awards/ *for further information.

For more information please contact the NSW Prizes and Awards Officer:

Tessa Goodman

Tusculum, 3 Manning Street

Potts Point NSW 2011

T: 02 9246 4013

E: tessa.goodman@architecture.com.au

7.0 CHAPTER SPECIFIC REQUIREMENTS: NT CHAPTER

7.1 Key Dates

Online entries open	15 November 208
Online entries close	15 March 2019
Submission of additional material	15 March 2019
Public Presentation Event	18 April 2019
On-site visits	8-12 April 2019
Awards Announcement	Saturday 1st June 2019

7.2 Additional Material

Following completion of your online entry, please submit the following to the NT Chapter by **15 March 2019.**

Exhibition Material COMPULSORY	Entrants must provide one A1 portrait format display board mounted on 5mm foam core board (no perspex, glass and not framed in any way) by **15 March 2019**. Your display board should strongly represent the project and may be included in Chapter exhibition(s) for public viewing. It is recommended that boards include: • Project name, location, architect/practice, builder and consultants. • Photographs, drawings, plans and text sufficient to describe the project. • Allocated entry number (clearly marked on the rear of the board) Remember, the primary purpose of the board is to explain your project. Make it simple and understandable for non-architects. Do not use any raised photographs or 3-dimensional effects on the board, it must be flat. Failure to comply with Chapter specific requirements may result in your presentation board not being exhibited at Awards associated events.
Consent forms	It is the entrant's responsibility to ensure that **all three** Copyright Consent Forms are signed and uploaded as part of their submission to the online entry system. These forms are available on the Awards' Important Documents Page.

7.3 Northern Territory Architecture Awards

National Awards Category	State Sub category	Chapter Named Award	Chapter Architecture Award	Chapter Commendation
Public Architecture	N/A	The Reverend John Flynn Award for Public Architecture	Award for Public Architecture (NT)	Commendation for Public Architecture (NT)
Educational Architecture	N/A	The NT Chapter Award for Educational Architecture	Award for Educational Architecture (NT)	Commendation for Educational Architecture (NT)
Residential Architecture – Houses (New)	N/A	The Burnett Award for Residential Architecture – Houses – (New)	Award for Residential Architecture – Houses (New) (NT)	Award for Residential Architecture – Houses (New) (NT)
Residential Architecture – Houses (Alterations and Additions)	N/A	The Peter Fletcher Award for Residential Architecture – Houses (Alterations and Additions)	Award for Residential Architecture – Houses (Alterations and Additions) (NT)	Award for Residential Architecture – Houses (Alterations and Additions) (NT)
Residential Architecture - Multiple Housing	N/A	The Ken Frey Award for Residential Architecture – Multiple Housing	Award Residential Architecture - Multiple Housing (NT)	Commendation for Residential Architecture - Multiple Housing (NT)

Commercial Architecture	N/A	The Peter Dermoudy Award for Commercial Architecture	Award for Commercial Architecture (NT)	Commendation for Commercial Architecture (NT)
Heritage	N/A	The J G Knight Award for Heritage	Award for Heritage (NT)	Commendation for Heritage (NT)
Interior Architecture	N/A	The George Chaloupka Award for Interior Architecture	Award for Interior Architecture (NT)	Commendation for Interior Architecture (NT)
Urban Design	N/A	The George Goyder Award for Urban Design	Award for Urban Design (NT)	Commendation for Urban Design (NT)
Small Project Architecture	N/A	The Yali-McNamara Award for Small Project Architecture	Award for Small Project Architecture (NT)	Commendation for Small Project Architecture (NT)
Sustainable Architecture*	N/A	The Thorny Devil (Moloch Horridus) Award for Sustainable Architecture	Award for Sustainable Architecture (NT)	Commendation for Sustainable Architecture (NT)
COLORBOND® Award for Steel Architecture*	N/A	N/A	COLORBOND® Award for Steel Architecture (NT)	COLORBOND® Award for Steel Architecture - Commendation (NT)
Enduring Architecture**	N/A	N/A	Award for Enduring Architecture (NT)	N/A

*Awards are conferred after considering all entries across all categories

** Members are not able to enter this category directly, however members and non-architects are encouraged to put forward recommendations to by emailing nt@architecture.com.au by the entry closing date. See *2.1.5 Enduring Architecture Category* for more information.

7.4 Northern Territory Architecture Awards - Specific Awards and Prizes

(NB. The following do not progress to the National Architecture Awards)

Award/Prize	Description	Entry instructions and fee
The Indigenous Community Architecture Award	Projects in this category will include residential and non-residential buildings such as resource centres, clinics etc. The jury will assess these entries with particular emphasis on the success with which the buildings are judged by the Community to respond to the cultural environment in which they are located.	**Fee:** N/A **Entry:** All projects entered online through Awards Online Entry System will be considered.
The Tracy Memorial Award	This Award is unique to the NT and is the most prestigious award given to the best building of the year, from any category. The Northern Territory Architectural Awards began in the Territory in 1976 with the instigation of the "Tracy Memorial Award". During Cyclone Tracy a Darwin architect, Mr Fred Yu, was killed. As a consequence of this, architects from all over Australia sent monetary donations to the NT Chapter which were presented to Mr Yu's widow.	**Fee:** N/A **Entry:** All projects entered online through Awards Online Entry System will be considered.
People's Choice Award	As part of its remit to advocate on behalf of members, the Chapter administers a program for engaging the public in the work of the Awards program. For any given year, all entries across all categories are eligible for this Award, the outcome of which is determined by public vote, on the basis of material provided by entrants. This will include the opportunity for entrants to present their projects at the Public Presentation Event indicated in the schedule.	**Fee:** N/A **Entry:** N/A

7.5 Northern Territory Architecture Awards Jury

The Northern Territory Architecture Awards has one jury consisting of 3 people – a Jury Chair, an architect from the NT who does not have an entry in the Awards, and a lay Juror. All jury members are selected by the NT Awards Committee. The Northern Territory Architecture Awards jury is guided by the following principles:

1. The Awards jury reviews all submissions in their category for the given year.
2. The Awards jury endeavours to visit all projects entered unless there are more than 10 entries in which case the jury may, with respect to time and financial resources available, determine a shortlist of entries to visit.
3. The Awards jury gives due and reasonable deliberation in determining awards bestowed in each category.

For more information on the Northern Territory Chapter Awards program please contact:

Karen Relph

Events, Admin and Communications Coordinator

GPO Box 1017, Darwin, NT, 0801

E: nt@architecture.com.au

T: 08 7969 6000

7.0 CHAPTER SPECIFIC REQUIREMENTS: QUEENSLAND

7.1 Key Dates

Online entries open	15 November 2018	
Online entries close	31 January 2019	
Additional material	See table below 7.2.1	
Presentation to Juries	Sunshine Coast	25 Feb – 27 Feb
	Far North Queensland	27 Feb – 1 Mar
	Gold Coast	5 Mar – 7 Mar
	Central Queensland	6 Mar – 8 Mar
	North Queensland	11 Mar – 13 Mar
	Queensland State	13 Mar – 15 Mar
Awards Presentations	Queensland State Architecture Awards	Friday 14 June 2019

7.2 Additional Material

The following materials are 'additional materials' required for the QLD Architecture Awards and are supplied as part of the online entry system. All materials are required by 11:59pm 31 January 2019.

A2 Display Board Artwork (applicable to ALL entries) COMPULSORY	Display boards are for exhibiting purposes and MUST: - Follow one of the templates supplied - be provided for <u>each</u> entry submitted (even if a single project is submitted over multiple categories) *Note: If multiple categories are entered, different images should be used for each category.* - display only the **project name, architect/practice, photographer credit and promotional summary (150 words)** clearly on the front of the panel - supplied for print in A2 landscape format - supplied in CMYK with resolution to be a minimum of 400dpi at 100% (no bleed required) - be either PDF or EPS file - be uploaded as one of the attachments in the online entry system. The cost of printing the display boards will be included in your 2018 QLD Architecture Awards entry fee. Note: The Entry fee will cover the cost of printing one board per entry. The entrant is responsible for proofing the artwork before to submitting to the Chapter (prior to deadline). The Chapter will not be responsible for any incorrect spelling, attributions or other errors. Any edits, reprints or changes which incur additional costs will be covered by the entrant. Boards which do not meet the requirements above will not be displayed.
Consent forms	It is the entrant's responsibility to ensure that **all three** Copyright Consent Forms are signed and uploaded as part of their submission to the online entry system and before the 31 January deadline. These forms are available on the Awards' Important Documents Page.

7.3 Regional Level Awards

Region	Building of the Year	House of the Year	Regional Commendations	Regional Project of the Year Prize*
Central Queensland	*J W Wilson Award*	*Where a house is chosen as Building of the Year, only the Named Award need be announced.*	*Multiple Regional Commendations can be given and do progress to Queensland State Architecture Awards*	*Presented to a Regional project by a Regional Architect resident to that Region on the basis*
Gold Coast	*TBC*			
Darling Downs/West Moreton	*William Hodgen Award*			

North Queensland	*Walter and Oliver Tunbridge Award*	*(i.e. Eddie Oribin Award for House of the Year)*		*of the project's response to place.*
Sunshine Coast	*Gabriel Poole Award*			
Far North Queensland	*Eddie Oribin Award*			
Brisbane	*John Dalton Award*			

** The Regional Project of the Year does not need to be regionally commended. Without a Regional Commendation, the project does not proceed to State Level.*

Presentation to Juries (Jury Visits)	**All projects must be available for site visits during the allocated periods for the region entered (exceptions may apply to those of a transient nature or considered 'remote'). Entrants must ensure that the project will be available for inspection during this time frame prior to entering the Awards. It is the responsibility of entrants to arrange for the site visit, in coordination with the Awards and Events Coordinator. Visit the Queensland Architecture Awards Website for list of key dates.** **The Awards and Events Coordinator will schedule visits once entries have closed and will advise exact dates and times at least 2 weeks prior to visits.** **Please note: Projects shortlisted for Queensland State Architecture Awards will be subject to an additional jury visit. Entrant will be advised of date and time once shortlist is announced on Friday 22 March.**

7.4 State Level Awards

National Awards Category	State Sub category	Chapter Named Award	Chapter Architecture Award	Chapter Commendation
Public Architecture	N/A	The F D G Stanley Award for Public Architecture	Award for Public Architecture (QLD)	Commendation for Public Architecture (QLD)
Educational Architecture	N/A	The Jennifer Taylor Award for Educational Architecture	Award for Educational Architecture (QLD)	Commendation for Educational Architecture (QLD)
Residential Architecture – Houses (New)	N/A	The Robin Dods Award for Residential Architecture – Houses (New)	Award for Residential Architecture - Houses (New) (QLD)	Commendation for Residential Architecture – Houses (New) (QLD)
Residential Architecture – Houses (Alterations and Additions)	N/A	The Elina Mottram Award for Residential Architecture – Houses (Alterations and Additions)	Award for Residential Architecture – Houses (Alterations and Additions) (QLD)	Commendation for Residential Architecture – Houses (Alterations and Additions) (QLD)
Residential Architecture - Multiple Housing	N/A	The Job & Froud Award for Residential Architecture - Multiple Housing	Award for Residential Architecture - Multiple Housing (QLD)	Commendation for Residential Architecture - Multiple Housing (QLD)
Commercial Architecture	N/A	The Beatrice Hutton Award for Commercial Architecture	Award for Commercial Architecture (QLD)	Commendation for Commercial Architecture (QLD)
Heritage	Creative Conservation	The Don Roderick Award for Heritage	Award for Heritage (QLD)	Commendation for Heritage (QLD)
Interior Architecture	N/A	The G H M Addison Award for Interior Architecture	Award for Interior Architecture (QLD)	Commendation for Interior Architecture (QLD)
Urban Design	N/A	The Karl Langer Award for Urban Design	Award for Urban Design (QLD)	Commendation for Urban Design (QLD)

Small Project Architecture	N/A	The Hayes & Scott Award for Small Project Architecture	Award for Small Project Architecture (QLD)	Commendation for Small Project Architecture (QLD)
Sustainable Architecture *	N/A	The Harry Marks Award for Sustainable Architecture	Award for Sustainable Architecture (QLD)	Commendation for Sustainable Architecture (QLD)
COLORBOND® Award for Steel Architecture *	N/A	N/A	COLORBOND® Award for Steel Architecture (QLD)	COLORBOND® Award for Steel Architecture - Commendation (QLD)
Enduring Architecture**	N/A	N/A	The Robin Gibson Award for Enduring Architecture (QLD)	N/A

*The Sustainable Architecture and COLORBOND ®awards are conferred after considering ALL entries across ALL categories

**Members are not able to enter this category directly. Projects considered in this category will be determined submitted by the Chapter Committee and/or relevant Jury via the online entry process for consideration and/or assembled jury tasked with judging this category. Entry material will be prepared by the submitting party. The original architect or any third party (including non-members and non-architects) may recommend to the relevant jury projects for consideration in this category. See *2.1.5 Enduring Architecture Category* for more information.

7.5 Queensland Chapter Specific Awards and Prizes

The following do not progress to the National Architecture Awards. Although not part of the National Awards Program, this category does involve the same Regional and State Entry fees as other categories.

Award/Prize	Description
Australian Institute of Architecture Art & Architecture Prize (QLD)	This prize is to be given to projects which are considered to demonstrate excellence in the integration of art and architecture. Projects may be of any building type but must demonstrate excellence in Public Art in an architectural project. Temporary and transportable projects are also permitted whether or not they have been dismantled or relocated. Projects which receive the award will: • Have involved at least one artist working in collaboration with an Architect. • Have evidence of integration between art and architecture, with preference given to projects demonstrating both conceptual and physical integration. • Enrich a space in more than a merely aesthetic manner. • If a prize is made in this category, it is given to the architect responsible but the artists involved must be acknowledged at the State Awards ceremony and on the Prize Certificate. Photography submitted for the prize must be authorised by the artist(s). There is no National Prize in this category. This Prize is only given at State level however entries can progress through the Regional Level with a commendation

7.6 Queensland Chapter Jury

Jury selection process:

1. The Queensland Chapter will each year release a call for Expressions of Interest for both State & Regional Jurors. Those interested, will need to confirm they are available for the applicable jury visits listed above.
2. All nominations must be made through the official Chapter call for Jurors and will be submitted to chapter Council for consideration and approval.
3. The QLD Chapter State Jury consists of the Chair of Juries, Deputy Chair of Juries and two State Jurors.

4. The deputy Chair of Juries does not need to automatically progress to Chair of Juries following year. In the instance where a Chair is not elected, the Chapter will call for nominations which will be presented to Chapter Council for approval.
5. In addition to the Chair of Juries, Deputy Chair of Juries, each Region must have no more and no less than three (3) local member jurors for each Regional Jury. A fourth lay member, media representative or expert can be added (optional). In the instance where the Chair of Juries or Deputy Chair of Juries are unavailable, a State Juror will stand in.
6. The State jury member identities are released before award entries open. Regional Jurors member identities will be released shortly after entries close.

Judging Processes

The QLD Chapter Jury process is as follows:

1. the Regional juries visit all project entries, with the exception of particularly remote projects where the entrant is invited to make a presentation to the State and/or Regional Jury;
2. Entries successful at the Regional level (Regional Commendations) will form the Shortlist for the State Architecture Awards to be announced in March;
3. the State Jury visit all projects shortlisted (Regional Commendations)
4. Projects receiving an Architecture Award or Named Award at State level will progress to consideration for the National Architecture Awards.
   Note: In all Regions other than Brisbane, projects are not divided into categories for judging purposes. For the purpose of judging the large number of entries in the Brisbane Region, projects are judged in categories.

For more information on the QLD Chapter Awards Program please contact:

Courtney Fair

Awards & Events Coordinator

Level 1, 70 Merivale (PO Box 3275)

South Brisbane, QLD, 4101

T: 07 3828 4100

E: courtney.fair@architecture.com.au

7.0 CHAPTER SPECIFIC REQUIREMENTS: SA CHAPTER

7.1 Key Dates:

Online entries open	3 December 2018
Online entries close	8 February 2019
Submission of additional material	1 March 2019
Presentation to Juries	16 March 2019
On-site visits	1 April to 12 April 2019
Awards Presentation event	Saturday 29 June 2019
Lightening talk of award winning projects	19 July 2019

7.2 Additional Material:

Please submit the following additional Project Materials to the SA Chapter by **Friday 1 March 2019.**

Every year the SA Chapter holds an exhibition showcasing all entries in that year's program As a condition of entry, entrants are required to submit exhibition content for this exhibition (this material is not used for judging). Please see below for details.

A1 Photographic Display Panel for exhibition purposes only COMPULSORY **(except for entrants in City of Adelaide Prize)**	Exhibition Material **Due 1 March 2019** Please read the following exhibition submission details carefully. One portrait photographic panel to include: - One single image, either a high-resolution hero or detail photograph with no border - Practice logo or name in one corner Please display the **project name, architect/practice, photographer credit** Panels must be clearly labelled on the back with the **project name, practice name** and **category**. NB for projects submitted in multiple categories, entrants are not required to submit multiple panels.
Jury Presentation File COMPULSORY	One CLEARLY TAGGED USB containing your presentation for the jury session in PDF format. PowerPoint is also accepted (see guidance notes below). The presentation should be formatted with appropriate images for the speaker on Presentation Day to discuss within a 7-minute presentation only with 3 mins for questions from the jury. Please consider views and drawings to contextualise the site (for example a shot from Google Earth or similar, broader street view, or include a ground level plan.) NB: USB tag **must** include **entry number, practice, category and project name**. Electronic file transfer is also accepted only if delivery to the Chapter office is not possible, please email attention to the Awards Manager sa@architecture.com.au YOU WILL NOT BE ABLE TO ALTER OR REPLACE THIS PRESENTATION BEFORE PRESENTATION DAY. If using PowerPoint, the presentation should be saved in 'Web/Screen' resolution NOT the Print Resolution of 200dpi. The PowerPoint presentation should NOT be saved as an executable file but as an ordinary presentation.
Consent forms	It is the entrant's responsibility to ensure that **all** Copyright Consent Forms are signed and uploaded as part of their submission to the online entry system. These forms are available on the Awards' Important Documents Page. Entrants, or a nominated representative must be available to present the project to jury on Saturday 16 March. The presentation may be scheduled any time between 8.30am and 6pm. Entrants are required to present a 5-7 minute presentation to the category jury, which will be followed by 3 minutes of question time. All projects except, those of a transient nature in the Small Project Architecture category, must be available for site visits during the period from Monday 1 April to Friday 12 April inclusive. It is the responsibility of the entrant to work with the awards manager to arrange access to the project. Entrants must ensure the project will be available for inspection during this time frame prior to entering the Awards.

Social media

Entrants are asked to provide their Instagram handle (@adlarchigram) as the SA Chapter may post entries via social media through the duration of the Awards program. Entrants who use social media are asked to tag project entries with #saarchitectureawards2019 and photographer credits. Images will be collated by the Institute for display purposes. Images may be reposted on the SA Chapter social media accounts as part of the SA Awards social media strategy.

7.3 Awards in SA:

National Awards Category	State Sub category	Chapter Named Award	Chapter Architecture Award	Chapter Commendation
Public Architecture	N/A	The Jack McConnell Award for Public Architecture	Award for Public Architecture (SA)	Commendation for Public Architecture (SA)
Educational Architecture	N/A	The Dr John Mayfield Award for Educational Architecture	Award for Educational Architecture (SA)	Commendation for Educational Architecture (SA)
Residential Architecture – Houses (New)	N/A	The John S Chappel Award for Residential Architecture – Houses (New)	Award for Residential Architecture – Houses (New) (SA)	Commendation for Residential Architecture – Houses (New) (SA)
Residential Architecture – Houses (Alterations and Additions)	N/A	The John Schenk Award for Residential Architecture – Houses (Alterations and Additions)	Award for Residential Architecture – Houses (Alterations and Additions) (SA)	Commendation for Residential Architecture – Houses (Alterations and Additions) (SA)
Residential Architecture - Multiple Housing	N/A	The Newell Platten Award for Residential Architecture - Multiple Housing	Award Residential Architecture - Multiple Housing (SA)	Commendation for Residential Architecture - Multiple Housing (SA)
Commercial Architecture	N/A	The Keith Neighbour Award for Commercial Architecture	Award for Commercial Architecture (SA)	Commendation for Commercial Architecture (SA)
Heritage	N/A	The David Saunders Award for Heritage	Award for Heritage (SA)	Commendation for Heritage (SA)
Interior Architecture	N/A	The Robert Dickson Award for Interior Architecture	Award for Interior Architecture (SA)	Commendation for Interior Architecture (SA)
Urban Design	N/A	The Gavin Walkley Award for Urban Design	Award for Urban Design (SA)	Commendation for Urban Design (SA)
Small Project Architecture	N/A	The Marjorie Simpson Award for Small Project Architecture	Award for Small Project Architecture (SA)	Commendation for Small Project Architecture (SA)
Sustainable Architecture*	N/A	The Derrick Kendrick Award for Sustainable Architecture	Award for Sustainable Architecture (SA)	Commendation for Sustainable Architecture (SA)
COLORBOND® Award for Steel Architecture*	N/A	N/A	COLORBOND® Award for Steel Architecture (SA)	COLORBOND® Award for Steel Architecture - Commendation (SA)
Enduring Architecture**	N/A		The Jack Cheesman Award for Enduring Architecture	N/A

*Awards are conferred after considering all entries across all categories

** Members are not able to enter this category directly The SA Honours Committee will work with the Chapter's Executive Director to determine the recipient. Members are encouraged to put forward recommendations by emailing sa@architecture.com.au by the entry closing date. See *2.1.5 Enduring Architecture Category* for more information.

7.4 SA Chapter Specific Awards and Prizes

The following do not progress to the National Architecture Awards

Award/Prize	Commendation	Description	Entry fee
The City of Adelaide Prize	The City of Adelaide Prize - Commendation	The City of Adelaide Prize recognises projects that bring the streets and spaces of Adelaide city alive and make it a great place to live, work and have fun. Projects must be located within the City of Adelaide, and have been completed in the past two years.	**Entry into the City of Adelaide Prize is free to enter. .Display boards are not required.**

7.5 SA Chapter Judging Process

The SA Chapter has 8 juries, each responsible for the corresponding categories and overseen by an Awards Director & Deputy Awards Director. Please note this is subject to the number of entries received each year, and additional juries may be formed to be responsible for categories.

Jury 1	Public Architecture Urban Design Residential Architecture – Multiple Housing
Jury 2	Educational Architecture
Jury 3	Residential Architecture including New Houses and Alterations & Additions
Jury 4	Commercial Architecture Interior Architecture
Jury 5	Heritage Small Project Architecture
Jury 6	Sustainable Architecture
Jury 7	COLORBOND® Award for Steel Architecture (Determined by the Chair of each jury in consultation with the Awards Director & Deputy Awards Director)
Jury 8	City of Adelaide Prize

The SA Chapter jury is as follows:

1. Juries are selected by the Awards & Deputy Awards Directors from an annual expression of interest for jurors as well as from a Jury Pool of past jurors.
2. The final jury composition is appointed and endorsed by the Chapter President
3. The relevant jury reviews all entries in their category
4. The Sustainable jury will review all entries across all categories that have included a statement in the Sustainable text box and submit a shortlist of entries. A representative from each of the shortlisted entries will be asked to provide an additional presentation to the Sustainable Jury at the Jury Presentation Day. If no information is entered in the Sustainable text box the project will not be considered for shortlisting.
5. All entrants are required to present publicly to the jury. Entrants are allocated 5-7 minutes to present to the jury and 3 minutes for discussion with the jury.
6. Metropolitan projects are visited by the relevant jury with the client, at the discretion of the Jury Chair. The Awards Manager will contact entrants to arrange jury site visits with their client. Juries have a strict timetable for visiting projects over multiple days and will spend approx. 30-45 minutes on site.

7. Regional projects are visited by a smaller number of jurors or the Jury Chair only, and may be given the opportunity to give an extended presentation to the jury, at the discretion of the Jury Chair and Awards Director.

For more information on the SA Chapter Awards Program please contact:

Awards Manager

Level 2, 15 Leigh Street

Adelaide SA 5000

T: 08 8402 5900

E: sa@architecture.com.au

7.0 CHAPTER SPECIFIC REQUIREMENTS: TAS CHAPTER

7.1 Key Dates

Online entries open	30 November 2018
Online entries close	1 March 2019
Submission of additional material	15 March 2019
Presentation to Juries	23 March 2019
Jury Visits	1 – 3 May 2019
Northern Exhibition Opening	TBC
Southern Exhibition Opening	TBC
Awards Presentation Event	Saturday 6 July 2019

7.2 Additional Material:

Please submit the following additional Project Materials to the TAS Chapter by Friday 15 March 2019**.**

A1 Display Board COMPULSORY	Entrants must provide one A1 portrait format display board mounted on 5mm foam core without Perspex or glass and not framed in any way. Your display board should strongly represent the project and will form part of any Chapter exhibition for public viewing. It is recommended that boards include: • Project name, location, architect/practice, builder and consultants • Photographs, drawings, plans and text sufficient to describe the project • Allocated entry number (clearly marked on the back of the board) Remember, the main purpose of the board is to explain your project. Make it simple and understandable for non-architects. Do not use any raised photographs or 3-dimensional effects on the board, it must be flat. Please ensure that your A1 board measures 594mm wide x 841mm high and meets the specifications as outlined above. If it doesn't we'll ask you to reprint it. Failure to comply with the Chapter specific requirements may result in your presentation board not being hung at any exhibition. **The A1 panel is also to be submitted in PDF digital format to the Chapter**
Digital Material COMPULSORY	PowerPoint for Presentation to the Jury session. The PowerPoint presentation should be saved in PDF presentation. This presentation should be formatted with appropriate images for the speaker on Presentation Day to discuss within a 5 minute time frame. The presentation must be limited to 40 images ratio 16:9. If you are entering one project in multiple categories, please contact the Chapter to discuss the additional material requirements.
Consent forms	It is the entrant's responsibility to ensure that **all three** Copyright Consent Forms are signed and uploaded as part of their submission to the online entry system. These forms are available on the Awards' Important Documents Page.

7.3 Awards in Tasmania:

National Awards Category	State Sub category	Chapter Named Award	Chapter Architecture Award	Chapter Commendation
Public Architecture	N/A	The Alan C Walker Award for Public Architecture	Award for Public Architecture (TAS)	Commendation for Public Architecture (TAS)
Educational Architecture	N/A	The Sidney Blythe Award for Educational Architecture	Award for Educational Architecture (TAS)	Commendation for Educational Architecture (TAS)
Residential Architecture – Houses (New)	N/A	The Esmond Dorney Award for Residential Architecture – Houses (New)	Award for Residential Architecture - Houses (New) (TAS)	Commendation for Residential Architecture - Houses (New) (TAS)
Residential Architecture – Houses (Alterations and Additions)	N/A	The Tasmanian Chapter Award for Residential Architecture – Houses (Alterations and Additions)	Award for Residential Architecture - Houses (Alterations and Additions) (TAS)	Commendation for Residential Architecture - Houses (Alterations and Additions) (TAS)
Residential Architecture - Multiple Housing	N/A	The Ray Heffernan Award for Residential Architecture – Multiple Housing	Award for Residential Architecture - Multiple Housing (TAS)	Commendation for Residential Architecture - Multiple Housing (TAS)
Commercial Architecture	N/A	The Colin Philp Award for Commercial Architecture	Award for Commercial Architecture (TAS)	Commendation for Commercial Architecture (TAS)
Heritage	N/A	The Roy Sharrington Smith Award for Heritage	Award for Heritage (TAS)	Commendation for Heritage (TAS)
Interior Architecture	N/A	The Alexander North Award for Interior Architecture	Award for Interior Architecture (TAS)	Commendation for Interior Architecture (TAS)
Urban Design	N/A	The Dirk Bolt Award for Urban Design	Award for Urban Design (TAS)	Commendation for Urban Design (TAS)
Small Project Architecture	N/A	The Peter Willmott Award for Small Project Architecture	Award for Small Project Architecture (TAS)	Commendation for Small Project Architecture (TAS)
Sustainable Architecture*	N/A	The Barry McNeill Award for Sustainable Architecture	Award for Sustainable Architecture (TAS)	Commendation for Sustainable Architecture (TAS)
COLORBOND® Award for Steel Architecture*	N/A	N/A	COLORBOND® Award for Steel Architecture (TAS)	COLORBOND® Award for Steel Architecture - Commendation (TAS)
Enduring Architecture**	N/A	N/A	Award for Enduring Architecture (TAS)	N/A

*Awards are conferred after considering all entries across all categories

** Members are not able to enter this category directly, however members are encouraged to put forward recommendations by emailing tas@architecture.com.au by the entry closing date. See *2.1.5 Enduring Architecture Category* for more information.

7.4 Tasmanian Chapter Specific Awards and Prizes

The following do not progress to the National Architecture Awards

Award/Prize	Description	Entry instructions and fee
Triennial Prize	The Triennial Prize is given annually in three alternating categories, they are as follows; - The John Lee Archer Prize is open to the Award winners in the public and commercial buildings categories from the three preceding years. - The James Blackburn Triennial Prize is presented triennially and is open to the award winners in all the Residential Architecture categories from the three preceding years. - The Henry Hunter Triennial Prize is presented triennially for architecture that involves the recycling or conservation of existing buildings. It is open to award winners in the Heritage category from the three preceding years.	Fee: Nil
People's Choice Prize	The TAS Chapter offers a People's Choice Prize for the public to vote for their favourite project. All project entries are included except for the SWT Blythe Prize and the Enduring Architecture Award. There is a prize for the architect of the most popular project as well as for the voting public. In 2018 the People's Choice Prize website received almost 50,000 unique views and more than 2200 individual votes.	

7.5 Tasmanian Chapter Judging Process

The Tasmanian Chapter has one jury for the main Awards, comprising:

- Jury chair (who is a senior respected and awarded or distinguished architect);
- An interstate architect, or an architect with considerable interstate experience;
- A senior respected and awarded or distinguished architect;
- A younger emerging architect or master of architect graduate;
- A guest juror (who may be a non-architect and a non-member)

The Tasmanian Chapter jury process is as follows:

1. The jury reviews all entries
2. All entries are required to present or submit to interview (publicly)
3. Should there be a large number of entries; the jury may elect to visit short listed entries only. All entrants will be advised of the short list for visits.

For more information please contact the Tasmanian Chapter Awards Manager:

Jennifer Nichols

1/19a Hunter Street

Hobart, TAS 7000

T: 03 6214 1505

E: jennifer.nichols@architecture.com.au

7.0 CHAPTER SPECIFIC REQUIREMENTS: VICTORIA

7.1 Key Dates:

Online entries open	3 December 2018
Online entries close	13 February 2019
Submission of additional material	8 March 2019
Presentation to Juries	16 March 2019
On-site visits	4-9 April 2019
Exhibition of Entries	13-26 May 2019
Awards Presentation event	Friday 28 June 2019

7.2 Additional Material:

Every year the Victorian Chapter holds an exhibition showcasing all entries in that year's program. As a condition of entry, entrants are required to submit exhibition content for this exhibition (this material is not used for judging). Please see below for details.

Exhibition Material
Due 8 March 2019

In Victoria, entrants are **not** required to submit A1 display boards, unlike other Chapters.

Please read the following exhibition submission details carefully.

PHOTOGRAPHIC PANEL

COMPULSORY

One portrait photographic panel to include:

- one single image, either a high resolution hero or detail photograph with no border
- practice logo or name in one corner.

Panels must be:

- ordered via Creffield Digital Print
- supplied for print in A2 portrait format
- printed at an 85% reduction on 2mm satin gloss recyclable card
- clearly labelled on the back with the **project name, practice name, category and photographer**.

For projects submitted in multiple categories, entrants can choose to submit a panel either per entry *or* per project. It is recommended however that entrants select one core category for the display panel and use the other exhibition material options below to show the other aspects of the project.

It is *imperative* that all submissions are printed by Creffield Digital Print in this format due to the uniform nature of the exhibition display. Boards submitted to the Chapter at the incorrect size or format will not be accepted or displayed.

ENTRANTS ARE STRONGLY ENCOURAGED TO SUBMIT AT LEAST ONE OF THE FOLLOWING OPTIONAL SUBMISSION MATERIALS:

---

60 SECOND FILM

One short (60 second) time-lapse or walk through video of the project **showing people using and interacting with the project**. These videos should not be image montages, real estate style videos, interviews, or have text over them. Videos will not be played with sound. Click here to see examples of recommended film styles.

Films must comply with the following:

- **Resolution:** 1920 x 1080p
- **Frame Rate:** 25 frames per second (fps)
- **Format:** MP4, MOV or AVI
- **Progressive/Interlaced:** Progressive

	CONCEPT SKETCHES High resolution scan(s) of hand drawn plans, sketches or concept drawings showing your entry in its early stages of design. Scans of tracing paper or sketchbooks are suitable but must be scanned at **300dpi**. Please contact the Chapter if you have content that you would like to submit that you are unable to digitize. Please note that at least one plan is required as part of your online entry submission for judging purposes. This is separate to exhibition material. See 3.2 Plans and Drawings for details. **Submit films and scanned images via Hightail: https://spaces.hightail.com/uplink/aia. Please enter the Project Name and Practice Name in the subject line.** **INSTAGRAM TAG** Entrants who use Instagram are to go back and comment on a photo of the project during the construction process with **#VicAwardsExhibition18**. Make sure you mention which project it is if you have multiple entries. Images will be collated by the Institute for display purposes. Please note that some images may be re posted on the Vic Chapter Instagram account as part of the Vic Awards social media strategy.
Consent forms	It is the entrant's responsibility to ensure that **all three** Copyright Consent Forms are signed and uploaded as part of their submission to the online entry system. These forms are available on the Awards' Important Documents Page.

All online entry content, including all final project photographs must be submitted by **Wednesday 13 February 2019**. No extensions will be provided. If your entry content is not ready by the closing date you will be asked to submit in the following year's Awards program.

Entrants, or a nominated representative must be available to present the project to jury on **Saturday 16 March 2019**. The presentation may be scheduled any time between 8.30am and 7pm. Residential category entrants should also make themselves available on the evening of **Friday 15 March 2019** should an additional session of presentations be required.

Entrants are required to present an 8 minute presentation to the category jury, which will be followed by 2 minutes of question time. Presentations **do not** need to be submitted to the Chapter prior to the presentation day. Technical requirements will be circulated to entrants closer to the date.

All projects except those of a transient nature in the *Small Project Architecture* category must be available for site visits during a 4 day period from **16 – 19 April 2018**. It is the responsibility of the entrant to organise the site visit and entrants will be contacted with their time and date if a site visit is requested by the Jury. Entrants must ensure that the project will be available for inspection during this time frame prior to entering the Awards.

Shortlists will be announced in May.

7.3 Awards in Victoria:

National Awards Category	State Sub category	Chapter Named Award	Chapter Architecture Award	Chapter Commendation
Public Architecture	N/A	The William Wardell Award for Public Architecture	Award for Public Architecture (VIC)	Commendation for Public Architecture (VIC)
Educational Architecture	N/A	The Henry Bastow Award for Educational Architecture	Award for Educational Architecture (VIC)	Commendation for Educational Architecture (VIC)
Residential Architecture – Houses (New)	N/A	The Harold Desbrowe-Annear Award for Residential Architecture – Houses (New)	Award for Residential Architecture - Houses (New) (VIC)	Commendation for Residential Architecture - Houses (New) (VIC)

Residential Architecture – Houses (Alterations and Additions)	N/A	The John and Phyllis Murphy Award for Residential Architecture – Houses (Alterations and Additions)	Award for Residential Architecture - Houses (Alterations and Additions) (VIC)	Commendation for Residential Architecture - Houses (Alterations and Additions) (VIC)
Residential Architecture - Multiple Housing	N/A	The Best Overend Award for Residential Architecture - Multiple Housing	Award Residential Architecture - Multiple Housing (VIC)	Commendation for Residential Architecture - Multiple Housing (VIC)
Commercial Architecture	N/A	The Sir Osborn McCutcheon Award for Commercial Architecture	Award for Commercial Architecture (VIC)	Commendation for Commercial Architecture (VIC)
Heritage	Conservation Adaptive Reuse	The John George Knight Award for Heritage	Award for Heritage (VIC)	Commendation for Heritage (VIC)
Interior Architecture	N/A	The Marion Mahony Award for Interior Architecture	Award for Interior Architecture (VIC)	Commendation for Interior Architecture (VIC)
Urban Design	N/A	The Joseph Reed Award for Urban Design	Award for Urban Design (VIC)	Commendation for Urban Design (VIC)
Small Project Architecture	N/A	The Kevin Borland Award for Small Project Architecture	Award for Small Project Architecture (VIC)	Commendation for Small Project Architecture (VIC)
Sustainable Architecture*	N/A	The Allan and Beth Coldicutt Award for Sustainable Architecture	Award for Sustainable Architecture (VIC)	Commendation for Sustainable Architecture (VIC)
COLORBOND® Award for Steel Architecture*	N/A	N/A	COLORBOND® Award for Steel Architecture (VIC)	COLORBOND® Award for Steel Architecture - Commendation (VIC)
Enduring Architecture**	N/A	N/A	Award for Enduring Architecture (VIC)	N/A

*Awards are conferred after considering all entries across all categories

**Selected each year by the Victorian Awards Committee. Members are not able to enter this category directly, however members may contact the Victorian Chapter to suggest a building for their consideration prior to the entry closing date. See *2.1.5 Enduring Architecture Category* for more information.

7.4 Victorian Chapter Specific Awards and Prizes

The following do not progress to the National Architecture Awards

Award/Prize	Description	Entry instructions and fee
Victorian Architecture Medal	The highest honour awarded by the Victorian Chapter. Selected by the Jury Chairs from the field of Named Award winners.	N/A
Melbourne Prize	Recognises projects that have made a significant and unique contribution to the Melbourne metropolitan area. Projects must be located within Melbourne's Urban Growth Boundary to be eligible for this Prize.	Fee: N/A Entry: tick box on entry form
Regional Prize	Recognises projects that have made a significant contribution to regional Victoria. Projects located outside Melbourne's Urban Growth Boundary are eligible to be considered for this Prize.	Fee: N/A Entry: tick box on entry form

7.5 Victorian Chapter Jury

The Victorian Chapter has 14 juries, each responsible for a corresponding category and overseen by an overarching Jury Chair. A Chair of Juries will be assigned to oversee all Juries.

Jury 1	Public Architecture
Jury 2	Educational Architecture
Jury 3	Residential Architecture – Houses (New)
Jury 4	Residential Architecture – Houses (Alterations and Additions)
Jury 5	Residential Architecture – Multiple Housing
Jury 6	Commercial Architecture
Jury 7	Heritage
Jury 8	Interior Architecture
Jury 9	Urban Design
Jury 10	Small Project Architecture
Jury 11	Sustainable Architecture
Jury 12	COLORBOND® Award for Steel Architecture
Jury 13	Melbourne Prize
Jury 14	Regional Prize

The Vic Chapter jury process is as follows:

1. The relevant jury reviews all entries in their category
2. All entrants are required to present their project in a public forum – Presentation to Juries
3. After presentations have occurred, the relevant jury determines a site visit list
4. Site visit schedules are organised by the Chapter. Entrants and/or clients must be available during the site visit period.
5. After site visits are completed a short list will be announced
6. The relevant jury recommends projects for Awards from the list of projects visited

For more information on the VIC Chapter Awards Program please contact:

Jason Stanton

Victorian Awards Coordinator

Level 1, 41 Exhibition Street

Melbourne VIC 3000

D: 03 8620 3812

E: jason.stanton@architecture.com.au

Kelsey Calder

Membership and Events Coordinator

Level 1, 41 Exhibition Street

Melbourne VIC 3000

D: 03 8620 3812

E: kelsey.calder@architecture.com.au

7.0 CHAPTER SPECIFIC REQUIREMENTS: WA

7.1 Key Dates

Online entries open	3 December 2018
Online entries close	15 February 2019
Submission of additional material	5 June 2019 – A1 Panel
Presentation to Juries	9 March 2019
On-site visits	1 – 5 April 2019
Awards Presentation event	TBC

7.2 Additional Material

Exhibition Material COMPULSORY	Entrants must provide one A1 portrait format display board mounted on 5mm foam core without Perspex or glass and not framed in any way by **5 June 2019**. Your display board should strongly represent the project and will form part of any Chapter exhibition for public viewing. It is recommended that boards include: • Project name, location, architect/practice, builder and consultants • Photographs, drawings, plans and text sufficient to describe the project • Allocated entry number (clearly marked on the back of the board) Remember, the main purpose of the board is to explain your project. Make it simple and understandable for non-architects. Do not use any raised photographs or 3-dimensional effects on the board, it must be flat. Failure to comply with Chapter specific requirements may result in your presentation board not being hung at any exhibition.
Consent forms	It is the entrant's responsibility to ensure that **all three** Copyright Consent Forms are signed and uploaded as part of their submission to the online entry system. These forms are available on the Awards' Important Documents Page.

Presentation to Juries: Entrant presentations to jury are to be a PowerPoint presentation or PDF slide show with a maximum resolution of 1024 x 768 on a memory stick or CD and loaded onto the available computer yourself.

It is not compulsory to present but it is highly encouraged. Each entrant will be allocated 7 minutes to present followed by 3 minutes for questions and answers and 5 minutes for changeover. There will be no extensions of time.

- All presentation rooms with be equipped with a laptop connected to a data projector. IT assistance will be provided on the day.
- Please arrive at least 30 minutes before your presentation; changes to the timetable on the day will not be possible.

Further information on the timetable will be provided once the Awards close. As you can appreciate, this is a very complex task so please be patient. We will do our best to accommodate everyone.

7.3 Awards in WA

National Awards Category	State Sub category	Chapter Named Award	Chapter Architecture Award	Chapter Commendation
Public Architecture	N/A	The Jeffrey Howlett Award for Public Architecture	Award for Public Architecture (WA)	Commendation for Public Architecture (WA)
Educational Architecture	N/A	The Hillson Beasley Award for Educational Architecture	Award for Educational Architecture (WA)	Commendation for Educational Architecture (WA)
Residential Architecture – Houses (New)	N/A	The Marshall Clifton Award for Residential Architecture - Houses (New)	Award for Residential Architecture – Houses (New) (WA)	Commendation for Residential Architecture – Houses (New) (WA)

Residential Architecture – Houses (Alterations and Additions)	N/A	The Peter Overman Award for Residential Architecture – Houses (Alterations and Additions)	Award for Residential Architecture – Houses (Alterations and Additions) (WA)	Commendation for Residential Architecture – Houses (Alterations and Additions) (WA)
Residential Architecture - Multiple Housing	N/A	The Harold Krantz Award for Residential Architecture - Multiple Housing	Award Residential Architecture - Multiple Housing (WA)	Commendation for Residential Architecture - Multiple Housing (WA)
Commercial Architecture	N/A	The Ross Chisholm and Gil Nicol Award for Commercial Architecture	Award for Commercial Architecture (WA)	Commendation for Commercial Architecture (WA)
Heritage	N/A	The Margaret Pitt Morison Award for Heritage	Award for Heritage (WA)	Commendation for Heritage (WA)
Interior Architecture	N/A	The Julius Elischer Award for Interior Architecture	Award for Interior Architecture (WA)	Commendation for Interior Architecture (WA)
Urban Design	N/A	The John Septimus Roe Award for Urban Design	Award for Urban Design (WA)	Commendation for Urban Design (WA)
Small Project Architecture	N/A	The Iwan Iwanoff Award for Small Project Architecture	Award for Small Project Architecture (WA)	Commendation for Small Project Architecture (WA)
Sustainable Architecture*	N/A	The Wallace Greenham Award for Sustainable Architecture Award.	Award for Sustainable Architecture (WA)	Commendation for Sustainable Architecture (WA)
Enduring Architecture**	N/A		The Richard Roach Jewell Award for Enduring Architecture (WA)	
COLORBOND® Award for Steel Architecture*	N/A	N/A	COLORBOND® Award for Steel Architecture (WA)	COLORBOND® Award for Steel Architecture - Commendation (WA)

*Awards are conferred after considering all entries across all categories

Members, non-members and non-architects are encouraged to put forward recommendations to the WA Awards Manager for the Enduring Architecture Category.** Please email kim.burges@architecture.com.au by 15 February 2019. See *2.1.5 Enduring Architecture Category* for more information.

PLEASE NOTE: *All award entries in WA are required to have been submitted by a registered architect or licensed architectural corporation in this State. Entries must be submitted in the name of the architect or licensed corporation (or its trading name) exactly as it appears on the Architects Board of Western Australia register. The register of names may be searched at www.architectsboard.org.au*

7.4 WA Chapter Specific Awards and Prizes

The following do not progress to the National Architecture Awards

Award/Prize	Description	Entry instructions and fee
The Mondoluce Lighting Award	The Mondoluce Lighting Award is an award for the creative and innovative use of lighting in building projects or particular aspects of a project where lighting has been applied.	**Fee:** Nil **Entry**: Enter via online entry system
George Temple Poole Award	The George Temple Poole Award is presented each year to the project judged most worthy from the named award winners in each category (excluding the COLORBOND® Award for Steel Architecture and the Mondoluce Lighting Award). There is one winner of this award.	**Fee:** Nil

		Entry: Separate jury visits all projects and selects one overall winner.

7.5 WA Chapter Jury

The WA Chapter has 14 juries, each responsible for a corresponding category and overseen by an overarching Jury Chair. A Chair of Juries will be assigned to oversee all Juries.

Jury 1	Public Architecture
Jury 2	Educational Architecture
Jury 3	Residential Architecture – Houses (New)
Jury 4	Residential Architecture – Houses (Alterations and Additions)
Jury 5	Residential Architecture – Multiple Housing
Jury 6	Commercial Architecture
Jury 7	Heritage
Jury 8	Interior Architecture
Jury 9	Urban Design
Jury 10	Small Project Architecture
Jury 11	Sustainable Architecture
Jury 12	COLORBOND® Award for Steel Architecture
Jury 13	Mondoluce Lighting Award
Jury 14	George Temple Poole Jury Enduring Architecture Jury

The WA Chapter jury assessment process is as follows:

1. The relevant jury reviews all entries in their category
2. Entrants are requested to formally present their building/project to the category jury at the Presentation Day. Juries sit simultaneously in presentation rooms.
3. Each metropolitan entry in the awards will be visited. If the project is outside the metropolitan area and cannot be visited by the jury by car in one day (e.g. requires airline travel or an overnight stay). the entrant will be required to give a further 30 minute presentation to the jury. Presentations will be organised by the Chapter Staff.
4. Entrants and/or clients must be available during the site visit period 1 – 5 April 2019. Site visit schedules are organised by the Chapter staff.

It is expected that all jury members will participate in visits to projects in the metropolitan area. However, where a member is unavoidably absent from one or more site visits in a category, then a majority of the jury members must visit all projects.

For more information please contact the WA Awards Manager:

Kim Burges
WA Chapter
33 Broadway
Nedlands WA 6009
T: 08 9287 9900
E: kim.burges@architecture.com.au

7.0 CHAPTER SPECIFIC REQUIREMENTS: INTERNATIONAL CHAPTER

7.1 Key Dates

Online entries open	15 November 2018
Online entries close	15 March 2019
Submission of additional material	15 March 2019
Presentation to Juries	N/A
On-site visits	N/A
Awards Announcement	TBC

7.2 Additional Material

Supplementary video, images, drawings etc. COMPULSORY	As neither the International Chapter Architecture Awards jury nor the National jury visit projects entered in this program, entrants are required to submit additional information in order to better equip jurors. It is recommended that each entrant supply a short walk-through video or PowerPoint presentation on CD/DVD, USB or via downloadable web link (SendSpace, DropBox etc.) which is no longer than 2 minutes in length (video must be compatible with Windows XP). If you are unable to provide a video, you may like to supply additional photos or drawings. Additional material is to be provided as a web link and sent to international@architecture.com.au. The below information must be included in order to ensure that material can be appropriately identified: • Date • Award Entry Number • Award Category • Practice Name & Project Name • Inventory of additional material submitted
Consent forms	It is the entrant's responsibility to ensure that **all three** Copyright Consent Forms are signed and uploaded as part of their submission to the online entry system. These forms are available on the Awards' Important Documents Page.

This awards program acknowledges the work of Institute members who reside outside Australia, as well as domestic members undertaking commissions overseas. Projects entered in the International Architecture category must be located outside the eight State and Territory jurisdictions of the Commonwealth of Australia.

All projects awarded an Award by the International Chapter Architecture Awards Jury will progress to be considered for Australian Commendations for International Architecture, Australian Awards for International Architecture, and The Jørn Utzon Award for International Architecture by the National Jury.

Entries in this category will not be visited. In lieu of a site visit, jury evaluation may be undertaken using (i) a short video walk-through or PowerPoint presentation, (ii) a teleconference interview with short-listed entrants, and/or (iii) an independent visit-report of the local Architectural Institute.

7.3 Awards in the International Chapter Architecture Awards

Within the International Chapter Architecture Awards, multiple **Architecture Awards** and **Commendations** can be given in each subcategory. No **Named Awards** are bestowed. All **Architecture Award recipients** progress for consideration in the International Category of the National Awards Program. Recipients of **Commendations** do not progress to the National Awards Program.

Projects that progress to the National Awards program are eligible to be considered for **Australian Commendations**, **Australian Awards** and the **Named Award** for International Architecture. In any given year, there can be only one **Named Award** presented in the International category.

Entrants in the International Category must enter their project in the appropriate subcategory listed below. If you are unsure of the subcategory in which to enter your project, please contact Mai Huynh: international@architecture.com.au

National Awards Category	Chapter Architecture Award	Chapter Commendation	National Named Award
Public Architecture	International Chapter Award for Public Architecture	International Chapter Commendation for Public Architecture	All projects awarded Architecture Awards at the International Chapter Architecture Awards level progress to the National Awards where they are considered equally for the following: **National Named Award** *The Jørn Utzon Award for International Architecture* **National Architecture Awards** *Australian Award for International Architecture* **National Commendations** *Australian Commendation for International Architecture* *Multiple National Awards and National Commendations may be awarded, but there can be only one Named Award presented in the International Category.*
Educational Architecture	International Chapter Award for Educational Architecture	International Chapter Commendation for Educational Architecture	
Residential Architecture – Houses (New)	International Chapter Award for Residential Architecture – Houses (New)	International Chapter Commendation for Residential Architecture – Houses (New)	
Residential Architecture – Houses (Alterations and Additions)	International Chapter Award for Residential Architecture – Houses (Alterations and Additions)	International Chapter Commendation for Residential Architecture – Houses (Alterations and Additions)	
Residential Architecture - Multiple Housing	International Chapter Award Residential Architecture - Multiple Housing	International Chapter Commendation for Residential Architecture - Multiple Housing	
Commercial Architecture	International Chapter Award for Commercial Architecture	International Chapter Commendation for Commercial Architecture	
Heritage	International Chapter Award for Heritage	International Chapter Commendation for Heritage	
Interior Architecture	International Chapter Award for Interior Architecture	International Chapter Commendation for Interior Architecture	
Urban Design	International Chapter Award for Urban Design	International Chapter Commendation for Urban Design	
Small Project Architecture	International Chapter Award for Small Project Architecture	International Chapter Commendation for Small Project Architecture	
Sustainable Architecture*	International Chapter Award for Sustainable Architecture	International Chapter Commendation for Sustainable Architecture	
Enduring Architecture**	International Chapter Award for Enduring Architecture		

The International Chapter Architecture Awards jury will consist of three to five jurors; the Chair Person will be selected annually by the Chapter President, and the jurors will be endorsed by the International Chapter Council.

For more information please contact:

Mai Huynh

T: 02 6121 2002

E: mai.huynh@architecture.com.au

8.0 FREQUENTLY ASKED QUESTIONS

QUESTION 01 I am a member of the Institute and I am the Principal of the practice entering the awards. I am an architect but not registered in the required State of entry. The project architect is registered in the required State of entry, but is not the principal of the practice. Should the entry be made under my name or the project architects name?

ANSWER 01 The entry should be made under your name as the principal; **but you will also** need to be registered in the relevant State or Territory of entry.

QUESTION 02 I am an architect registered in the relevant State or Territory of entry, and I am a member of the Institute. The organisation I am employed by, and the organisation who the copyright is attributed to, is a Government organisation, a University, or a multidisciplinary design firm. As a result, the "principal" in this instance is not an architect or a member of the Institute. Can this organisation still enter the project in the awards?

ANSWER 02 Yes, provided that there is a defined unit or division within the organisation that operates as, or like, an architectural practice, and the entrant has responsibility for the operation of that unit. If such a unit does not own the copyright, the entry must be accompanied by a written agreement from the copyright holder stating that the work may be entered for an award.

QUESTION 03 I am a member of the Institute as an employee of an A+ practice, but I would like to enter the Awards under the name of my private practice, for a project undertaken by my private practice. Can I still enter and do I need to set up my own A+ practice?

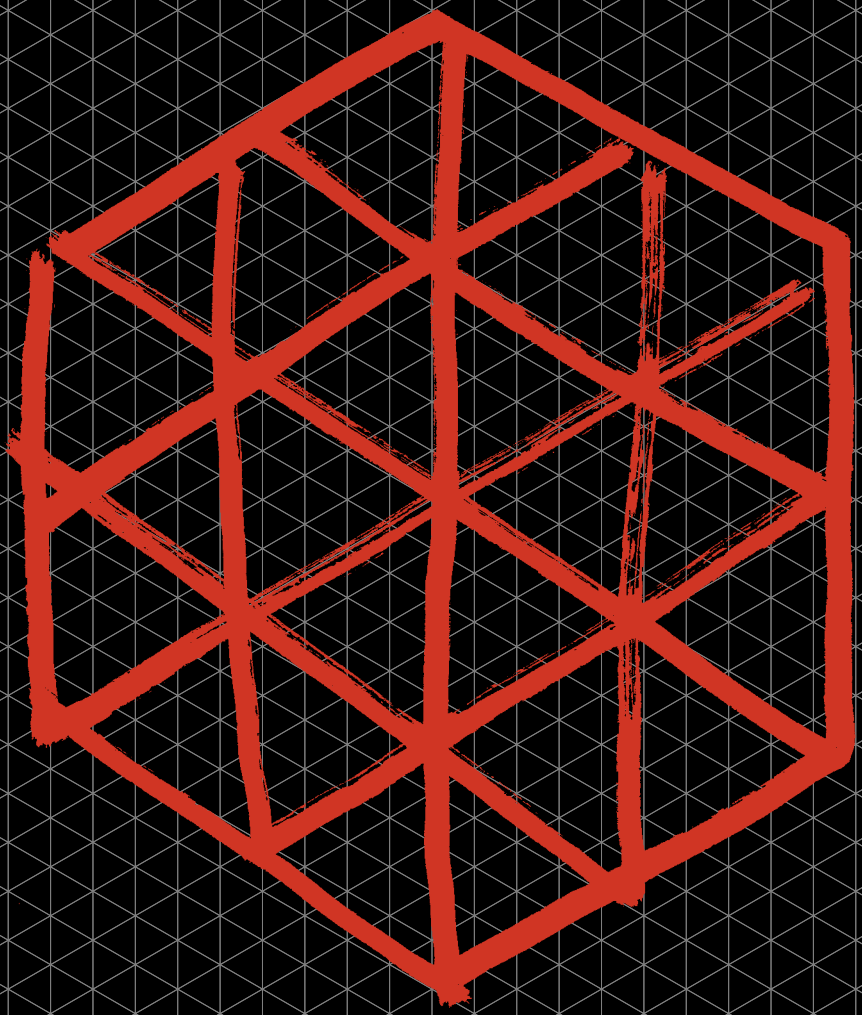
ANSWER 03 Yes you can still enter, provided you meet all three key eligibility criteria, as entry is linked to an individual member number. To gain maximum marketing coverage around your entry, the Institute would strongly encourage you to sign up as an A+ practice as your private practice. Please contact our membership team if you have any questions regarding the benefits of A+ Membership.

QUESTION 04 I am a member of the Institute and I am the principal of the practice entering the awards. I am an architect but not registered in the required State of entry. The local architecture firm we collaborated with is registered in the required State or Territory of entry. Can the entry be made under my name?

ANSWER 04 If the principal of the local firm is a member and registered in the required State of entry, the entry should be made under their name. If not, either they will need to become a member of the Institute, or you will need to be registered in the State or Territory of entry.

QUESTION 05 I am an architect based in Australia and I am a member of the Institute. I wish to enter a project located in Singapore (or other location) in the International Category. I undertook the project in association with a local Singaporean architecture firm; do I also need to be registered in the country where the project is located?

ANSWER 05 You will need to ensure that you meet all legal obligations associated with practicing architecture in the country where the project is located. In some countries, associating with a local practice may be sufficient. In others you may need to be registered. Claiming authorship of a project in any location amounts to an acknowledgement that you are practicing architecture in that location.

QUESTION 06 I am an International member of the Institute. I work for a large international architecture firm and I was project architect on an international project that I wish to enter in the architecture awards. The principal of my firm is not a member of the Institute and I am not sure whether they are eligible to become a member. Can the entry be made in my name, or does the principal of my firm need to become a member?

ANSWER 06 The Principal of the practice responsible for the project must be a member of the Institute.