

AUSTRALIAN INSTITUTE OF ARCHITECTS TASMANIAN CHAPTER MENTORING SCHEME

MENTORING AGREEMENT

Between: _____ (Mentor)

And: _____ (Mentee)

We are both voluntarily entering into this partnership. We wish this to be a rewarding experience for both parties and therefore agree to the following:

1. We agree that the mentoring partnership will commence on ____ / ____ / 2019 and finish on ____ / ____ / 2019.

2. We agree to meet every _____ for a period of hours.

3. We agree to arrange the next meeting at the end of every meeting.

4. We agree to keep to scheduled meeting times or give _____ notice of changes.

5. We understand that contact between meetings may be necessary. We agree that the preferred methods of contact between meetings is (face-to-face, phone, text, email, other:

6. We reasonably expect a response to a query from the other party within _____ days.

7. We agree to comply with the Institute's Code of Professional Conduct and to maintain personal and business confidentiality and respect the other's private and sensitive information.

8. We agree to be respectful, non-judgmental and supportive of each other. We agree to behave ethically and safely at all times.

9. Although we will endeavour to complete the program, we understand that the relationship can be discontinued by either party on a no-fault basis or as agreed upon together if we believe we have achieved as much as possible.

10. Our goals and objectives for this mentoring partnership are (refer to the Primary Goals)

Goal 1: _____

Goal 2: _____

Goal 3:

11. We agree that the advice and guidance provided by the mentor is not a substitute for obtaining independent and professional financial, technical or legal advice. The mentor is not liable for any loss, whether direct or indirect, financial or otherwise resulting from the mentees reliance on advice given by the mentor.

Mentor's signature

Date

Mentee's signature

Date
